

NEW BUSINESS

Polaris Migration – Waiving Charges – Patron Cards

The Polaris Migration-Waiving Charges-Patron Cards, report number Admin.15.01 was shared with the Board. C. Cooley reminded the Board that this is a significant project taking place in all public libraries in Saskatchewan. Our integrated library system is migrating to Polaris. The outcome will result in improvements for both the staff and the public. Not all data can be migrated from our old system to the new and the migration is giving us a chance to clean up old data in several areas. One area that was discussed province wide was cleaning up our patron records. We will be cleaning up records with respect to fees, fines and billed items as recommended in the report. Not only will this result in up to date and reliable data it should improve accessibility for some of our patrons.

Moved by Councillor M. Loewen, seconded by R. Robertson **THAT the Saskatoon Public Library Board that we proceed with the recommendations as outlined with the exception of item C.**

Carried.

September Closure

The Closure Day-September, report number Admin.15.04 was received by the Board. C. Cooley informed the Board that our migration to Polaris will result in a closure day and that this day could be used for system wide staff development.

Moved by L. Erickson, seconded by R. Robertson **THAT the Saskatoon Public Library Board move to approve a staff development day on September 23, 2015, and that Administration be directed to make the arrangements as discussed by the Board.**

Carried.

An ad hoc Committee with Board and Manager representatives will be formed. R. Robertson volunteered to sit on the Committee and L. Erickson will provide any necessary feedback.

In Camera Proceedings

The In-Camera Meetings report number Admin.15.03 was received by the Board.

C. Cooley will draft guidelines for the September Board meeting for in-camera proceedings taking into account legislation that applies to municipalities and The Public Libraries Act.

Moved by L. Erickson, seconded by C. Grant **THAT the Saskatoon Public Library Board adopt processes similar to those of Saskatoon City Council and Committees to govern proceedings conducted in-camera commencing with the September meeting.**

Carried.

Insurance Coverage – Statement of Values

The Saskatoon Public Library Board Statement of Values as at June 1, 2015 was received by the Board.

C. Cooley will provide follow up information via email to the Board.

CARLYLE KING BRANCH RENOVATIONS

The Carlyle King Branch will be painted and new carpet will be installed. It would be timely to renovate the branch at the same time. Both public and staff areas will be redesigned and refreshed. C. Cooley noted that she has asked the Deputy Director to take the lead on developing a Facilities Master Plan to ensure that we attend to all of our locations. Facilities are a considerable investment and we need to ensure that we are maintaining our

investment. Accessibility guidelines will be incorporated into the redesign. The branch will need to close for approximately 10 days during the summer to complete the work. With Council's support, a grant application was made to Canada 150 for this project. However, it is recommended to proceed with the project whether we are successful or not.

Moved by L. Erickson, seconded by S. Greer **THAT the Saskatoon Public Library Board approve proceeding with the project as described, and release reserve funds up to \$100,000.**

Carried.

REPORT FROM ADMINISTRATION

Director of Libraries & CEO Report

C. Cooley highlighted the priorities over the next several months – Polaris migration, website redesign and ComVida, an employee management software program.

Variance Report

The Library Board received April and May 2015 variance reports.

Moved by L. Erickson, seconded by Councillor M. Loewen, **THAT *Reports from Administration* be received.**

Carried.

CORRESPONDENCE

Random Acts of Poetry Program

The Board received an email, dated May 25, 2015, from Barbara Wurzer-Cey, Young Adult Services Assistant reporting that the Teen Advisory Council performed Random Acts of Poetry at six different venues. The performances were well received.

Story Time Program/Partnership

Francis Cashin, Recreation Therapist, Acute Care Pediatrics, Royal University Hospital send an email on May 28, 2015 explaining how important the Story Time program/partnership with the Saskatoon Public Library is to the sick children and their families.

iPad Class

Heather Clark, Outreach Services Assistant, shared positive remarks from the iPad classes for Seniors.

“Queer as Film” Series

Yvonne Siermacheski, Fine Arts Film Specialist shared information regarding the “Queer as Film” series which was a smash hit.

Moved by C. Grant, seconded by R. Robertson **THAT *Correspondence* be received.**

Carried.

NEXT MEETING

The next Saskatoon Public Library Board meeting will be held Wednesday, June 17, 2015, 4:00 p.m., Board Room, Frances Morrison Central Library.

Moved by Lisa Erickson **THAT the Library Board Meeting be adjourned at 5:53 p.m.**

Carried.