

MINUTES of the

SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, March 16, 2022, by video conference.

Present: Elise Truscott, Vice-Chair Jim Siemens
Hilary Gough Markel Chernenkoff
Cheryl Starr Carol Cooley, Director of Libraries & CEO
Heather Kuttai Rachel Landriault (recorder)

Regrets: Brett Bradshaw, John Thronberg

Guests: Janna Sampson, Director, Strategy & Communications
Sherry Tarasoff, member of the public

E. Truscott, Vice-Chair, called the meeting to order at 4:05 p.m.

AGENDA

Moved by C. Starr, seconded by H. Gough, **THAT the Agenda of March 16, 2022, be approved as circulated, including any items removed from, or added to the Agenda.**

Carried.

Previous Minutes

Moved by H. Kuttai, seconded by H. Gough, **THAT the Saskatoon Public Library Board Minutes of February 16, 2022, be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING

No deputations, presentations or public meeting.

C. NEW BUSINESS

C.1 Alice Turner McFarland Award

C. Cooley stated that the time commitment for Alice Turner McFarland Award Committee members is approximately one hour. The application invitation was posted internally on March 9, 2022, and the deadline to submit it is May 2, 2022. The Committee then reviews the applications in May and provides recommendations to the Board for decision at their June meeting.

H. Kuttai expressed interest in joining the Committee.

Moved by H. Gough, seconded by J. Siemens, **THAT the Saskatoon Public Library Board appoint H. Kuttai as the Board representative on the Alice Turner McFarland Award Committee.**

Carried.

C.2 Strategic Plan 2022-2027

The Board had discussed and reviewed the Strategic Plan multiple times over the last few months.

C. Cooley stated that today's version of the document was the same as the one they reviewed in February. The Board had not requested any changes, so they finalized the design and layout as presented today.

The Board acknowledged that there was a lot of information in this plan and that SPL's capacity to do everything in it was invigorating. They believe SPL is doing outstanding work and are excited to share the plan with the community and talk about the Library's direction because it's been built on its relationship with the community and the plans it set in motion.

Moved by J. Siemens, seconded by C. Starr, **THAT the Saskatoon Public Library Board approve the 2022-2027 Strategic Plan.**

Carried.

C.3 Safe Use Bylaw

C. Cooley indicated that the cover report highlighted the changes to the Bylaw. If approved, they intend to post it at all SPL locations.

The Board discussed the consequences of non-compliance and suggested reordering them to demonstrate the incremental steps the library would take when enforcing its Bylaws because issuing a \$5,000 fine to someone is not typically SPL's first course of action. In addition, they recommended referencing the Public Libraries Act at the start.

C. Cooley agreed to add language to clarify this point and noted that she had never witnessed anyone receiving a fine. In addition, SPL does not always ask people to leave the library for the day when they contravene the Bylaw because sometimes, a simple conversation resolves the issue.

The Board asked if bullet 1.11 only referred to SPL computers, and if not, wondered if it was enforceable by this Bylaw.

C. Cooley responded that SPL recently used that section of the Bylaw to address a situation last fall where someone used their personal device. As a result, SPL sent a letter to the person describing their behaviour and suspended their library privileges for three months.

Board members requested clarification on Section 5: Smudging & Ceremony, which states that prior approval from a manager is required to use ceremonial combustible materials in designated spaces.

C. Cooley stated that the turnaround time to receive approval depends on which library facility the room is in because SPL does not fully control those in Civic Centres. Responses for requests at FMCL or JS Wood would likely be quick. In addition, the NCL will have a built-in smudging and ceremony area, so they would expect it to take place when that space is booked.

The Board asked what the repercussions were if someone smudged without obtaining prior approval.

C. Cooley indicated that the intent was not to impose repercussions and that it would depend on the situation. For example, if something happened at a library facility other than the ones in Civic Centres, it would fall to SPL to resolve.

The Board suggested indicating which rooms can support smudging and ceremonial combustible materials on their room rental directory.

C. Cooley stated that SPL requires advanced notification and prior approval because their rooms are not equipped with proper ventilation to support these activities so they provide a portable ventilation system when required.

Moved by H. Kuttai, seconded by H. Gough, **THAT the Saskatoon Public Library Board approve the revised Safe Use Bylaw.**

Carried.

D. REPORTS FROM THE BOARD

D.1 Chairperson Updates

No updates from the Chair.

D.2 SLTA Report

No SLTA report.

E. REPORT FROM ADMINISTRATION

E.1 New Central Library Updates

C. Cooley indicated that the “What We Heard Report” provides an overview of the design and consultation process, including the January 2022 series. Per the cover report, numerous other projects under the New Central Library project are complex, require significant effort, and have already begun.

The Board asked if future check-in sessions were scheduled with advisory committees.

C. Cooley stated that they would continue to work with the Elders and Knowledge Keepers Advisory Committee.

J. Sampson added that they hope to bring everyone together when they release the design and celebrate the milestone later this year.

Moved by H. Gough, seconded by C. Starr, **THAT the Report from Administration be received as information.**

Carried.

S. Tarasoff left the meeting

IN-CAMERA SESSION

Moved by H. Gough, seconded by J. Siemens, **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Economic/Financial – Land as permitted under Sections 17(1)(d) and (e) of LAFOIPP and matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP.**

Carried.

Board moved in-camera at 4:36 p.m.

Board moved into public session at 6:56 p.m.

Moved by H. Gough, seconded by J. Siemens, **THAT the Saskatoon Public Library Board approve the list as presented by ViTreo.**

Carried.

ADJOURNMENT

Moved by H. Gough, seconded by C. Starr, **THAT the Saskatoon Public Library Board does now adjourn at 6:57 p.m. to meet again April 20, 2022, by video conference or at the call of the Chair.**

Carried.
