

## MINUTES of the

### SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, May 17, 2023, in the Boardroom, Frances Morrison Central Library.

Present: Jim Siemens (Chair) Hilary Gough  
Cheryl Starr Carol Cooley, Director of Libraries & CEO  
Elise Truscott Rachel Landriault (recorder)

Regrets: Heather Kuttai  
Markel Chernenkoff

Guests: Scott Gregor, Director, Finance & Administrative Services  
Janna Sampson, Director, Strategy & Communication  
Amanda Lepage, Director, Collections & Service Infrastructure  
Two members of the public

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J. Siemens, Chair, called the meeting to order at 4:04 p.m.

#### **AGENDA**

Moved by H. Gough, seconded by E. Truscott, **THAT the agenda of May 17, 2023, be approved as circulated, including any items removed from, or added to the agenda.**

Carried.

#### **Declaration of Conflict of Interest**

No declaration of conflict of interest.

#### **Consent Agenda**

Moved by C. Starr, seconded by H. Gough, **THAT the consent agenda of May 17, 2023, be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

#### **Previous Minutes**

Moved by H. Gough, seconded by E. Truscott, **THAT the Saskatoon Public Library Board minutes of April 19, 2023, be adopted as circulated, including any revisions to be made.**

Carried.

#### **DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING**

No deputations, presentations or public meeting.

## **C. NEW BUSINESS**

### **C.1 Closure Dates 2024**

C. Cooley provided an overview of the closure dates report. Historically, SPL Development Day was held at the end of September. However, since SPL recognizes and closes on National Trust & Reconciliation Day on September 30, they decided to hold SPL Development Day earlier in the month to avoid having two closure days in a short time frame.

When asked how summer Sunday closures came to be, C. Cooley said SPL negotiated opening Sundays with the Union in the late 90s or early 2000s and ultimately decided to remain closed on Sundays during the summer.

Moved by H. Gough, seconded by E. Truscott, **THAT the Saskatoon Public Library Board approves the 2024 closure dates as recommended.**

Carried.

### **C.2 Board Member Liability Insurance**

S. Gregor provided an overview of the Board report. He highlighted that after Marsh & McLennan's presentation to the Board earlier this year, he and B. Shelton met with B. Bleakney from the City of Saskatoon's Solicitor's office to discuss the Boards and Corporations coverage under the Civic policy, which has a \$1M deductible, making it challenging for SPL. B. Bleakney recommended SPL get a D&O policy with a lower deductible. Marsh & McLellan provided a quote, which was included in the agenda package. SPL could add a D&O policy to its civic policy, which is up for renewal on June 1, 2023.

The Board believes the first recommended option of \$3,000,000 Coverage - \$5,000 Deductible - \$6,000 Premium = \$2,000/\$1M coverage would be adequate for SPL's needs since they have the additional coverage from the City's policy.

Moved by E. Truscott, seconded by H. Gough, **THAT the Saskatoon Public Library Board approves adding a Director & Officer liability insurance of \$5M coverage to its 2023-2024 civic insurance policy.**

Carried.

### **C.3 Fundraising**

C. Cooley reminded Board members that Fundraising was a standing item on their Board agenda and asked J. Sampson if she had anything to report.

J. Sampson informed the Board that SPL's Library Giving Day was successful. By the end of April, they had raised over \$21,000.

C. Cooley noted that SPL also added two new shirts to their store catalogue.

## **D. REPORTS FROM THE BOARD**

### **D.1 Chairperson Updates**

No reports from the Chair.

## **E. REPORTS FROM ADMINISTRATION**

### **E.1 Variance Report**

C. Cooley stated that, as usual, the report was released with the updated budget numbers within days of the Board meeting.

S. Gregor said SPL identified an \$18,000 charge to their payroll account that they need to investigate with the City of Saskatoon. He believes it is an error and that it will be reversed.

C. Cooley added that if the \$18,000 is a surcharge for providing payroll services, they would have to investigate a second charge from another City department for payroll services. SPL is also reviewing and questioning other various charges from the City.

Moved by C. Starr, seconded by E. Truscott, **THAT the report from Administration be received as information.**

Carried.

### **IN-CAMERA SESSION**

Moved by C. Starr, seconded by H. Gough, **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Economic/Financial – Land as permitted under Sections 17(1)(d) and (e) of LAFOIPP and matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP.**

Carried.

Board moved in-camera at 4:22 p.m.

Board moved into public session at 6:42 p.m.

Moved by E. Truscott, seconded by C. Starr, **THAT the Saskatoon Public Library Board approves the 2024-2025 draft budget as submitted.**

Carried.

Moved by C. Starr, seconded by H. Gough, **THAT the Saskatoon Public Library Board approves the recommendations as outlined.**

Carried.

Moved by H. Gough, seconded by E. Truscott, **THAT the Saskatoon Public Library Board invites proponents to bid on the new central library construction as recommended.**

Carried.

Moved by C. Starr, seconded by E. Truscott, **THAT the Saskatoon Public Library Board approves forwarding recruitment recommendations to the City as discussed.**

Carried.

### **ADJOURNMENT**

Moved by H. Gough, seconded by C. Starr, **THAT the Saskatoon Public Library Board does now adjourn at 6:45 p.m. to meet again on June 21, 2023, in the Boardroom, Frances Morrison Central Library, or at the call of the Chair.**

Carried.

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