



Careers

Senior Manager, Neighbourhood Services

Public Services

Posting Number:	24-01 P
Status:	Permanent, full-time
Location:	Frances Morrison Central Library
Hours of Work:	36.25 hours per week
Salary Range:	Pay Band 9, \$106,157.28 – \$124,737.84 annually
Closing Date:	Position will be posted until filled.

Position Overview

The Senior Manager, Neighbourhood Services is an integral member of the management team who is directly responsible for the overall leadership and management of the neighbourhood libraries across Saskatoon. This position works closely with the Managers, Branches to coach, mentor and support professional learning across the Neighbourhood Services unit.

The Senior Manager, Neighbourhood Services ensures strategic alignment in the hiring, training and evaluation of employees; the design and delivery of services provided at each library and in the community; the appearance and impression of the physical space; and all aspects of patron-employee experiences within each library. The Senior Manager, Neighbourhood Services is responsible for deescalating sensitive patron matters and, when required, employing creative solutions. This position is responsible for measuring the impact of services, suggesting improvements and implementing approved changes. The position ensures programs, services, policies and practices are meeting the unique needs of each branch while maintaining alignment with Saskatoon Public Library's (SPL) overarching Community-Inspired Service Model and Strategic Plan.

As a member of the management team, the Senior Manager, Neighbourhood Services provides system-wide leadership, leading teams and acting as a change agent who fosters innovation. This individual brings forward, implements and assesses new ideas and processes and supports employee success. The Senior Manager, Neighbourhood Services provides accurate and efficient communication to implement strategic priorities and does so in a consistent and coordinated manner. This role works collaboratively with the Executive Team, Management Team, employees, stakeholders and the public in the pursuit of success.

The Senior Manager, Neighbourhood Services acts as an advisor to the Director, Public Services, and may be required to assume temporary operational responsibility for Public Services areas in the absence of the Director, Public Services.

Qualifications

- Master of Library Science or Masters of Library and Information Science Degree from an ALA-accredited program.
- Minimum of five years progressive professional experience in public library services, including a minimum of two years leadership and management experience.
- Ability to travel independently to and between SPL activities and locations as needed.

Criminal Record Check: Yes

Vulnerable Sector Check: No

Educational / Credential Verification: Yes (For external candidates)