

## MINUTES of the

### SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, October 18, 2023, in the Boardroom, Frances Morrison Central Library.

Present:	Jim Siemens (Chair)	Hilary Gough
	Cheryl Starr	Carol Cooley, Director of Libraries & CEO
	Colleen Norris	Rachel Landriault (recorder)
Regrets:	Jasmin Carlton	Elise Truscott
	Markel Chernenkoff	Heather Kuttai
Guests:	Amanda Lepage, Director, Collections & Service Infrastructure	
	Scott Gregor, Director, Finance & Administrative Services	
	Janna Sampson, Director, Strategy & Communication	
	Amanda Kondra, Director, Human Resources	
	Brad Bird, Director, Reconciliation	
	One member of the public	

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J. Siemens, Chair, called the meeting to order at 4:02 p.m.

#### **AGENDA**

Moved by C. Starr, seconded by H. Gough, **THAT the agenda of October 18, 2023, be approved as circulated, including any items removed from, or added to the agenda.**

Carried.

#### **Declaration of Conflict of Interest**

No declaration of conflict of interest.

#### **Consent Agenda**

Moved by H. Gough, seconded by C. Starr, **THAT the consent agenda of October 18, 2023, be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

#### **Previous Minutes**

Moved by C. Starr, seconded by H. Gough, **THAT the Saskatoon Public Library Board minutes of September 20, 2023, be adopted as circulated, including any revisions to be made.**

Carried.

#### **DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING**

No deputations, presentations or public meeting.

## **C. NEW BUSINESS**

### **C.1 Canadian Urban Institute Report**

The Board referenced item 3 of the report – formalize sustainable investment streams and asked about tools or options for benchmarking operational funding.

C. Cooley noted that if that exercise is undertaken, it will be very complex because of the funding models across the country. SPL would be interested and has been advocating for provincial funding. We would also be interested in federal infrastructure funding.

When asked about the federal funding discussion timeframe, C. Cooley didn't know because the report was recently released. The Canadian Urban Council (CULC) will meet again on October 23 and 24, 2023, where they will likely discuss the next steps. The Chair of CULC did radio interviews across Canada. C. Cooley agreed to find and share the interview links with the Board.

The Board expressed interest in staying abreast of where CULC is regarding some of those discussions and remaining informed about how the Board can help.

Moved by H. Gough, seconded by C. Starr, **THAT the Saskatoon Public Library Board receives this report for information and discussion.**

Carried.

### **C.2 Occupational Health & Safety**

The Board appreciated the detailed report.

Moved by H. Gough, seconded by C. Starr, **THAT the Saskatoon Public Library Board receives this report for information.**

Carried.

### **C.3 FMCL Security**

C. Cooley noted that SPL had presented a similar report in February 2023, which included Dr. Freda Ahenakew Library (DFA). This year, they decided to break out the report by location. The Board can expect a separate report for DFA soon.

When asked for clarification on the numbers relating to Naloxone's column "requested and left" contained in the report, C. Cooney said there are instances where someone outside of the library requires Naloxone for a medical emergency happening near the library, in which case SPL will give them the kit to bring to the location of the incident.

They haven't had to do a critical incident debrief this year at FMCL. However, there have been four over the last few years at DFA.

Moved by H. Gough, seconded by C. Starr, **THAT the Saskatoon Public Library Board receives this report for information and discussion.**

Carried.

#### **C.4 DFA Door Upgrade**

There were no questions from the Board.

Moved by H. Gough, seconded by C. Starr, **THAT the Saskatoon Public Library Board receives this report for information and discussion; and THAT the Saskatoon Public Library Board approves the expenditure of up to \$26,000.00 from the Capital Expansion Reserve to upgrade the employee doors at the Dr. Freda Ahenakew Branch.**

Carried.

#### **C.5 New Central Library Construction Schedule**

C. Cooley noted an error in the report where preconstruction services – cost savings identified should read Dec. 2023, not Dec. 2024.

Board member M. Chernenkoff will be the Board representative on the selection committee.

Moved by H. Gough, seconded by C. Norris, **THAT the Saskatoon Public Library Board receives this report for information and discussion.**

Carried.

#### **C.6 Marketing Campaign**

J. Sampson noted that the campaign was designed to remind the community that SPL offers many free resources and services.

Moved by H. Gough, seconded by C. Starr, **THAT the Saskatoon Public Library Board receives this report for information.**

Carried.

### **D. REPORTS FROM THE BOARD**

#### **D.1 Chairperson Updates**

No reports from the Chair.

### **E. REPORTS FROM ADMINISTRATION**

#### **E.1 Variance Report**

C. Cooley noted that SPL expects to have a surplus of \$253,669. She intends to bring a report to the Board in November to approve transferring the surplus to one of the reserves.

Moved by C. Starr, seconded by H. Gough, **THAT the report from Administration be received as information.**

Carried.

### **IN-CAMERA SESSION**

Moved by H. Gough, seconded by C. Starr, **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Economic/Financial – Land as permitted under Sections 17(1)(d) and (e) of LAFOIPP and matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP.**

Carried.

Board moved in-camera at 4:42 p.m.

Board moved into public session at 6:56 p.m.

Moved by C. Starr, seconded by C. Norris, **THAT the Saskatoon Public Library Board approves the budget adjustment as presented.**

Carried.

Moved by E. Truscott, seconded by H. Gough, **THAT the Saskatoon Public Library Board approves the audited financial statements as presented.**

Carried.

### **ADJOURNMENT**

Moved by H. Gough, seconded by H. Kuttai, **THAT the Saskatoon Public Library Board does now adjourn at 6:59 p.m. to meet again November 15, 2023, in the Boardroom, Frances Morrison Central Library, or at the call of the Chair.**

Carried.

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