

Manager, Branches

Public Services

Posting Number:	24-35 T
Status:	Temporary, Full-time
Location:	Cliff Wright Library
Hours of Work:	36.25 hours per week
Salary Range:	\$95,208.48 - \$111,872.88 annually
Closing Date:	Position will be posted until filled

About the Cliff Wright Library

The Cliff Wright Library is located at 1635 McKercher Dr, in the Lakewood Civic Centre, which also houses an aquatic facility, gymnasium and weight room.

As one of SPL's busiest locations, this library provides a broad range of services to patrons of all ages. Services that are widely used at this location include early literacy programs, SPL's Book Club and One-on-One Tech Help as well as study space. This location also offers room rentals for an auditorium and a meeting room for various community events.

Position Overview

Reporting to the Senior Manager, Neighbourhood Services, the Manager, Branches is an integral member of the management team who is responsible for all aspects of the branch. The Manager, Branches ensures services, policies and practices are appropriate for their library and supports the needs of our community in alignment with SPL's Community-Led Service Model and Strategic Plan.

The Manager, Branches ensures strategic alignment in the hiring, training and evaluation of employees; the design and delivery of services provided at the library and in the community; the appearance and impression of the physical space; and all aspects of patron-employee experiences within their library. This individual is also responsible for diffusing sensitive patron matters.

The Manager, Branches works collaboratively with SPL's Directors' team, Management team, employees, stakeholders and the public to achieve objectives set out in SPL's Strategic Plan. Familiarity with the library's Community-Inspired Service Philosophy is also required.

Library services are always evolving and the Manager, Branches acts as a change agent while ensuring they are perceptive of the effect these changes have on the employees and patrons at their library.

The Manager, Branches acts as an advisor to the Senior Manager, Neighbourhood Services and may be required to assume temporary operational responsibility for all Saskatoon neighbourhood libraries in the absence of the Senior Manager.

Qualifications

- Masters of Library Science or Masters of Library and Information Science from an ALA-accredited program.
- Minimum of three years' progressive professional experience in public library services, including a minimum of two years' leadership, supervisory and management experience.
- Ability to travel independently to and between SPL activities and locations as needed.

Criminal Record Check: Yes

Vulnerable Sector Check: No

Educational / Credential Verification: Yes (for external candidates)

About Saskatoon

Saskatoon, located on Treaty 6 territory and the homeland of the Métis, is a flourishing and culturally vibrant community of nearly 300,000 people along the beautiful South Saskatchewan River. Ranked 17th in *The New York Times*' inaugural [52 Places to Visit feature](#), the city features 60 km of riverside trails, a world-class arts scene and renowned culinary destinations.