

Manager, Branches

Public Services

Posting Number:	24-34-P
Status:	Permanent, Full-time
Location:	Dr. Freda Ahenakew Library
Hours of Work:	36.25 hours per week
Salary Range:	\$95,208.48 - \$111,872.88 annually
Closing Date:	Position will be posted until filled

About the Dr. Freda Ahenakew Library

The Dr. Freda Ahenakew Library is located at 100 – 219 Ave K S, in the Monarch Yards Housing complex adjacent to the Station 20 West Community Enterprise Centre in Saskatoon.

Situated in a core neighbourhood, this small library supports a large and diverse community with many needs, including individuals facing social challenges such as poverty and addiction. Services that are widely used at this location include public computers and telephone, WiFi access and early literacy and afterschool programs. This library is supported by SPL's team of Outreach Workers and offers consultations with a Kookum for cultural guidance and support.

Position Overview

Reporting to the Senior Manager, Neighbourhood Services, the Manager, Branches is an integral member of the management team who is responsible for all aspects of the branch. The Manager, Branches ensures services, policies and practices are appropriate for their library and supports the needs of our community in alignment with SPL's Community-Led Service Model and Strategic Plan.

The Manager, Branches ensures strategic alignment in the hiring, training and evaluation of employees; the design and delivery of services provided at the library and in the community; the appearance and impression of the physical space; and all aspects of patron-employee experiences within their library. This individual is also responsible for diffusing sensitive patron matters.

The Manager, Branches works collaboratively with SPL's Directors' team, Management team, employees, stakeholders and the public to achieve objectives set out in SPL's Strategic Plan. Familiarity with the library's Community-Inspired Service Philosophy is also required.

Library services are always evolving and the Manager, Branches acts as a change agent while ensuring they are perceptive of the effect these changes have on the employees and patrons at their library.

The Manager, Branches acts as an advisor to the Senior Manager, Neighbourhood Services and may be required to assume temporary operational responsibility for all Saskatoon neighbourhood libraries in the absence of the Senior Manager.

Qualifications

- Masters of Library Science or Masters of Library and Information Science from an ALA-accredited program.
- Minimum of three years' progressive professional experience in public library services, including a minimum of two years' leadership, supervisory and management experience.
- Ability to travel independently to and between SPL activities and locations as needed.

Criminal Record Check: Yes

Vulnerable Sector Check: No

Educational / Credential Verification: Yes (for external candidates)

About Saskatoon

Saskatoon, located on Treaty 6 territory and the homeland of the Métis, is a flourishing and culturally vibrant community of nearly 300,000 people along the beautiful South Saskatchewan River. Ranked 17th in *The New York Times*' inaugural [52 Places to Visit feature](#), the city features 60 km of riverside trails, a world-class arts scene and renowned culinary destinations.