

Manager, Branches

Neighbourhood Services

We aspire to be a vibrant and welcoming community space that offers a wide range of digital services, learning resources and collections. We want to be a library that reflects, serves and includes everyone who calls Saskatoon home.

To achieve this goal, we've set forth an ambitious plan for modernization and growth. We are looking for energetic and passionate team members to help us fuel the change, and write the next great chapter in the story of SPL.

Posting ID: 19-131-T
Posting Date: October 3, 2019

Position Overview

Reporting to the Senior Manager, Neighbourhood Services, the Manager, Branches is an integral member of the management team who is responsible for all aspects of the branch. The Manager, Branches ensures services, policies and practices are appropriate for their branch as well as to support the needs of our community in alignment with SPL's Community-Led service model and Strategic Plan.

The Manager, Branches ensures strategic alignment in the hiring, training and evaluation of employees, the design and delivery of services provided at the Branch and in the community, the appearance and impression of the physical space, the marketing of services, and all aspects of patron-employee experiences within their branch. The Manager, Branches is responsible for diffusing sensitive patron matters and when required, applying creative solutions, with the guidance of the Senior Manager, Neighbourhood Services.

The Manager, Branches works collaboratively with the Executive Team, Management Team, employees, stakeholders, and the public in the pursuit of success.

Library services are undergoing changes; the Manager, Branches acts as a change agent, is perceptive of these changes and understands the effect on their Branch. The Manager, Branches responds to these changes and provides service enhancements to their Branch that are in alignment with SPL.

The Manager, Branches acts as an advisor to the Senior Manager, Neighbourhood Services and may be required to assume temporary operational responsibility for all Branches in the absence of the Senior Manager.

Qualifications

- Masters of Library Science or Masters of Library and Information Science from an ALA-accredited program.
- Minimum of three years' progressive professional experience in public library services, including a minimum of two years' leadership, supervisory and management experience.
- Demonstrated expertise in the stated accountabilities and competencies. Ability to travel independently to and between SPL activities and locations as needed.
- A current, acceptable Criminal Record Check is required.
- A current, acceptable Vulnerable Sector Search is required.

Position Details

Full-time, Temporary

Number of Positions Available

1

Hours of Work

36.25 hours per week, variable hours may be required

Remuneration

Pay Grade 8: \$87,035.04 - \$102,265.92 per annum (2016 rates)

Position Currently Located At

Alice Turner Branch

Job Description

Job Description available [here](#).

Closing

This position will remain open until filled.

Apply Online

<http://www.saskatoonlibrary.ca/employment>