

The Saskatoon Public Library Board met on Wednesday, July 31, 2019 in the Meeting Room, Frances Morrison Central Library.

Present: Lisa Erickson, Chair                      Brett Bradshaw, Vice Chair  
          Hilary Gough                                 Carol Cooley, Director of Libraries & CEO  
          Elizabeth Kuley                              Jim Siemens  
          Cheryl Starr                                  Rachel Landriault, Recorder

Regrets: Nicholas Kaminski, John Thronberg

Guests: Laura Warner, Janna Sampson, Scott Gregor

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L. Erickson, Chair called the meeting to order at 1:15 p.m.

### **AGENDA**

Moved by E. Kuley, seconded by H. Gough **THAT the Agenda of July 31, 2019, be approved as circulated, including any items removed from, or added to the Agenda.**

Carried.

### **Previous Minutes**

Moved by B. Bradshaw, seconded by H. Gough **THAT the Saskatoon Public Library Board minutes of June 25, 2019, be adopted as circulated, including any revisions to be made.**

- Add E. Kuley and J. Siemens to the attendance list.

Carried.

No declaration of conflict of interest.

### **B. DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING**

None

### **C. NEW BUSINESS**

None

## **D. REPORTS FROM THE BOARD**

### **D.1 Chairperson Updates**

None

### **D.2 SLTA Report**

None

## **E. REPORT FROM ADMINISTRATION**

### **E.1 Director of Libraries & CEO Report**

None

## **F. BUSINESS CARRIED FORWARD**

### **F.1 Board Skills Matrix**

B. Bradshaw indicated that H. Gough, E. Kuley, and she had been discussing this topic. This is the time of year where we have to submit what skills we are looking for in a Board member to the City. This might be a good time to make changes. One point that we agreed upon is the importance of making it clear that people don't need to have all of the skill listed in the matrix. We should consider amending the language to indicate this. We also have connections with indigenous communities. Therefore, we thought we could add the words "and a commitment to reconciliation." We also thought of adding connections with newcomer communities.

H. Gough remembered having a lengthy discussion about capital fundraising. Was thinking that what was in the call was primarily to cover general capital projects overall and knows that this is not the case. She asked if we wanted to generalize this a bit, partly because our discussions around capital fundraising campaigns had led us to acknowledge that it may be this table which is supporting this. That perhaps establishing or populating the foundation and that there would be fundraising or a capital fundraising committee that would be established, somewhere in relationship to this work to lead that work. And so, she would be interested in generalizing this statement to talk about capital projects.

L. Erickson confirmed that the current wording is "experience with capital campaigns/fund development." Asked if H. Gough was proposing a change where we would state only "experience with capital projects." H. Gough confirmed that this is exactly what she was proposing.

B. Bradshaw suggested that in the future, we add a column with totals to compare our strengths and weaknesses. Perhaps a written version so we can draw some conclusions from it. She noticed that we were not as strong in literacy advocacy and philanthropy.

L. Erickson asked B. Bradshaw if she could go through the list to see what the committees are recommending for the recruitment. B. Bradshaw agreed and confirmed that we are recommending adding a commitment to reconciliation, connections to newcomer communities, philanthropy experience, or background.

L. Erickson agreed that these key pieces are very important and supports softening the language, so people don't feel they need to check all the boxes. Some of that comes through in evaluating the applications.

B. Bradshaw indicated it was suggested that we be more transparent by indicating the board members meet at a minimum eight times a year and when those meetings take place. We should also indicate that additional meetings are added as required. L. Erickson agreed.

B. Bradshaw agreed to rewrite and asked who should receive the amended document in addition to R. Landriault and C. Cooley. C. Cooley confirmed that L. Erickson, as Vice-Chair, and the Chair of the Governance & Nominations Committee would send it to the City Clerk's office with a copy to her and R. Landriault.

B. Bradshaw asked if she should attach the Board Matrix to which C. Cooley responded that only the report is to be sent.

L. Erickson supported these suggestions and asked if there was anything else.

E. Kuley agreed with all the changes, however, wanted to return to H. Gough's point regarding the line "capital campaigns and funds development." E. Kuley asked if anyone recalls why it was originally inserted into the document. Not sure that "capital projects" is as valuable in the next four years as experience with funding capital. L. Erickson responded that our Board make-up has changed. We have a few people who have had a hand in larger projects and project management as well.

C. Cooley added that we do not currently have the capital campaign experience. However, N. Kaminski and J. Siemens do have some capital projects experience.

H. Gough indicated that we have a couple of people ranking 2 and 3 in the matrix. That particular piece was added recently knowing its impact. She has been interpreting it more broadly than it's written to date. She is aware that we had a consultant reviewing our fundraising policies, and we are starting to formalize our thinking around that part of the project. She is feeling uncertain about what we need on this board in the short term without having those conversations.

B. Bradshaw asked if we are to leave it as is with a capital campaign and funding development or remove fund development.

L. Erickson indicated that people who would have an interest in the Board would presumably know what it means to be sitting at this table and understand what we are suggesting.

C. Cooley asked B. Bradshaw to copy R. Landriault on the email to ensure we have everything.

Motion by E. Kuley, seconded by H. Gough **THAT we proceed with Board recruitment as discussed.**  
Carried.

## **F.2 Committee Assignments**

L. Erickson stated that E. Kuley has agreed to join the Governance and Nominations Committee and J. Siemens has agreed to join the Personnel Committee. If everyone around the table is agreeable to those assignments, we can solidify this through a motion.

Moved by H. Gough, seconded by B. Bradshaw **THAT E. Kuley joins the Governance and Nominations Committee and that J. Siemens join the Personnel Committee.**

## **IN-CAMERA SESSION**

Moved by E. Kuley, seconded by B. Bradshaw **THAT the meeting move In-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land (Section 17(1)(d) and (e) of LAFOIPP.**

Carried.

Board moved In-camera at 1:32 p.m.

Board moved into public session at 5:47 p.m.

Moved by C. Star, seconded by B. Bradshaw **THAT the amended Business Case be approved.**

Carried

Moved by E. Kuley, seconded by J. Siemens **THAT the funding strategy for the New Central Library be approved.**

Carried

## **ADJOURNMENT**

Moved by B. Bradshaw, seconded by C. Starr **THAT the Saskatoon Public Library Board does now adjourn at 5:50 p.m., and will meet again September 18, 2019, at 4:00 p.m., Frances Morrison Central Library, 311-23<sup>rd</sup> Street East, Saskatoon or at the call of the Chair.**

Carried.

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