



**SASKATOON
PUBLIC
LIBRARY**

AGENDA:

**The Saskatoon Public Library
Board Annual General Meeting**

MEETING DATE: January 15, 2020
MEETING TIME: 4:00 p.m.
LOCATION: Board Room, Frances Morrison
Central Library
PREPARED BY: Carol Cooley, Director of
Libraries & CEO

A. Call to Order

A.1 Approval of Agenda

Recommended (Move, second)

THAT the Agenda of January 15, 2020, be approved as circulated, including any items added to the Agenda.

A.2 Previous Minutes

Recommended (Move, second)

THAT the Saskatoon Public Library Board approve the Minutes of the January 16, 2019 as circulated, including any revisions to be made.

A.3 Declaration of Conflict of Interest

B. New Business

B.1 Board Elections

C. Adjournment

Recommended (Move, second)

THAT the Saskatoon Public Library Board does now adjourn at (time) p.m. to meet again Wednesday January 20, 2021, Frances Morrison Central Library, 311-23rd St E, Saskatoon or at the call of the Chair.

Respectfully submitted,
Carol Cooley



**MINUTES of the
SASKATOON PUBLIC LIBRARY BOARD
ANNUAL GENERAL MEETING**

The Saskatoon Public Library Board met on Wednesday, January 16, 2019 in the Meeting Room, Frances Morrison Central Library.

Present: Councillor Gough, Chair
John Thronberg
Robyn Robertson (Telephone)
Carol Cooley, Director of Libraries & CEO
Janice Hiebert, Recorder

Lisa Erickson
Brett Bradshaw
Nicholas Kaminski

Guests: Janna Sampson, Director, Marketing & Communications
Audrey Sanders, Director Human Resources
Beth Côté, Director, Public Services
Laura Warner, Director, Corporate Services & Facilities
Scott Gregor, Director, Finance

Councillor Gough, Chair called the meeting to order at 4:00 p.m.

AGENDA

Moved by J. Thronberg, seconded by L. Erickson **THAT the Agenda of January 16, 2019, be approved as circulated, including any items removed from, or added to the Agenda.**

Carried.

No declaration of conflict of interest.

B NEW BUSINESS

B.1 Board Elections

Elections were held for the Chair and Vice Chair of the Saskatoon Public Library Board. The Chair works with the CEO to develop the Board agenda, and also Chair the Personnel Committee and lead the evaluation process of the CEO. Both the Chair and Vice-Chair act as signing authorities for the Board. The Vice-Chair will act in place of the Chair as required.

Councillor Gough opened nominations for Chair. J. Thronberg nominated L. Erickson as Chair. L. Erickson accepted the nomination. There were no other nominations or self-nominations for Chair. Councillor Gough acclaimed L. Erickson as the Chair of the Saskatoon Public Library Board.

Councillor Gough opened nominations for Vice-Chair. L. Erickson nominated R. Robertson. R. Robertson accepted the nomination. There were no other nominations or self-nominations for Vice-Chair. Councillor Gough acclaimed R. Robertson as the Vice-Chair of the Saskatoon Public Library Board.

Moved by C. Starr, seconded by J. Thronberg **THAT L. Erickson serve as Chair for the Board, and R. Robertson serve as Vice-Chair for the Board for 2019.**

Carried.

ADJOURNMENT

Moved by L. Erickson, seconded by J. Thronberg **THAT the Saskatoon Public Library Board does now adjourn at 4:02 to meet again Wednesday January 15, 2020, Frances Morrison Central Library, 311-23rd Street East, Saskatoon or at the call of the Chair.**

Carried.



REPORT TO: Saskatoon Public Library Board
MEETING DATE: January 15, 2020
SUBJECT: Elections
PREPARED BY: Carol Cooley, Director of Libraries & CEO

A. Recommendations

That the Saskatoon Public Library Board receive this report for information, discussion and decision.

B. Background

Each year in January the Board holds its annual meeting and elects the Chair and Vice Chair (section 8.3 of the Board Bylaws). Both positions are elected for one year.

The duties of the Chair include:

1. Chair meetings of the Board
2. Develop meeting agendas with the CEO
3. Chair the Personnel Committee
4. Lead the CEO Evaluation Process
5. Act as a signing authority for the Board

Duties of the Vice-Chair include:

1. To act for the Chair as required
2. Act as a signing authority for the Board

The Chair has the right to vote.

C. The Saskatoon Public Library' Strategic Plan

Goal #4: Preparing for the Future

D. Budget Impact

N/A

E. Attached

Respectfully submitted,

C. Cooley

Signature