

MINUTES of the

SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday September 20, 2017, in the Meeting Room, Frances Morrison Central Library.

Present: Candice Grant, Chair Councillor Hilary Gough
 Beverley Brenna Robyn Robertson
 Karen Harilstad John Thronberg
 Carol Cooley, Director of Libraries & CEO
 Janice Hiebert, Recorder

Regrets: Lisa Erickson, Vice Chair
 Sheena Greer

Guests: Janna Sampson, Director Marketing & Communications
 Sandra Libbey, Director Finance & Administrative Services
 Beth Cote, Director, Public Services

C. Grant, Chair called the meeting to order at 4:05 p.m.

AGENDA

Additions to the Agenda: None

Moved by J. Thronberg, seconded by B. Brenna, **THAT the Agenda of September 20, 2017, be approved as circulated, including any items removed from or added to the Agenda.**

Carried.

Consent Agenda

Moved by K. Harilstad, seconded by J. Thronberg **THAT the Consent Agenda of September 20, 2017, be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

Correspondence and Information

See Consent Agenda.

Previous Minutes

Moved by R. Robertson, seconded by K. Harilstad **THAT the Saskatoon Public Library Board minutes of June 21 and July 4, 2017, be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING

Peggy Sarjeant, President Saskatoon Heritage Society

NEW BUSINESS

C.1 Saskatchewan Library Trustees Association Representative-Role

B. Brenna appreciates the attention and alignment to this role.

Moved by B. Brenna, seconded by K. Harilstad **THAT the Saskatoon Public Library Board approve the role of the SPL Representative to the Saskatchewan Library Trustees Association as recommended by the Governance and Nominations Committee.**

Carried.

C.2 Canadian Federation of Library Associations-2018 Budget

Moved by J. Thronberg, seconded by B. Brenna **THAT the Saskatoon Public Library Board write a letter in support of the Canadian Federation of Library Associations 2018 pre-Budget Submission.**

Carried

C.3 Canadian Federation of Library Associations Truth & Reconciliation Report

C. Grant thanked C. Cooley for her work on the report.

Moved by B. Brenna, seconded by J. Thronberg **THAT the Saskatoon Public Library Board endorse the Canadian Federation of Library Associations Truth & Reconciliation Report & Recommendations.**

Carried

C.4 JS Wood Lower Level Refresh

Moved by K. Harilstad, seconded by J. Thronberg **THAT the Saskatoon Public Library Board approve the refresh of the lower level of the JS Wood Branch in 2018;**

And that the \$179,000 project estimates be funded by the JS Wood Reserve

Carried

C.5 Boiler –Central Library

Moved by K. Harilstad, seconded by J. Thronberg **THAT the Saskatoon Public Library Board receive this report as information;**

And that the Board approves funds in the amount of \$23,088.00 to cover the cost of replacing the condensate tank will come from the Frances Morrison Central Library Maintenance Reserve.

Carried

C.6 Donor Naming & Recognition

The Board provided direction.

Moved by J. Thronberg, seconded by B. Brenna **THAT the Saskatoon Public Library Board receive this report as information, discussion and direction.**

Carried

REPORTS FROM THE BOARD

Chairperson Updates

- D.1** C. Grant and C. Cooley attended the Public Library Directors' and Board Chairpersons meeting held in Regina on August 15th. There was no update regarding the Provincial Consultation at this time.
- D.2** Saskatchewan Library Trustee's Association Liaison meeting, B. Brenna will be attending on Friday September 29th.

REPORT FROM ADMINISTRATION

Director of Libraries & CEO Report

- E. 1** C. Cooley attended a SILS Directors meeting in Saskatoon on Wednesday, September 13th, there was also no information regarding Provincial Consultation.

Financial Reports

- E.2** C. Cooley reported that the surplus is trending up per the August Forecast Report.

Moved by K. Harilstad, seconded by J. Thronberg, **THAT the Reports from Administration be received as information.**

Carried.

UNFINISHED BUSINESS

None

IN-CAMERA SESSION

Moved by B. Brenna, seconded by J. Thronberg **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land under Section 17 (1)(d) and (e) of LAFOIPP.**

Carried.

Board moved in-camera at 4:26 p.m.

Board moved into public session at 5:31 p.m.

RETURN TO PUBLIC SESSION

Moved by B. Brenna, seconded by R. Robertson **THAT the Saskatoon Public Library Board move into public session at 5:31 p.m.**

Carried.

Budget

Moved by J. Thronberg, seconded by K. Harilstad **That the Saskatoon Public Library Board approve the budget as presented.**

Carried

Personnel Committee

Moved by H. Gough, seconded by J. Thronberg **THAT the Saskatoon Public Library Board approve the recommendations of the Personnel Committee with respect to the Director and CEO evaluation and compensation, and provide the CEO with a bonus not to exceed the 2016 salary and approve the expense of the Executive training program in lieu of compensation.**

Carried

ADJOURNMENT

Moved by B. Brenna, seconded by K. Harilstad **THAT the Saskatoon Public Library Board does now adjourn at 5:36 p.m. to meet Wednesday again, October 18th at 4:00 p.m., Frances Morrison Central Library, 311-23rd Street East, Saskatoon or at the call of the Chair.**

Carried.
