

## MINUTES of the

### SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday May 17, 2017 in the Meeting Room, Frances Morrison Central Library.

Present: Candice Grant, Chair Lisa Erickson, Vice Chair  
Councillor Hilary Gough Beverley Brenna  
Robyn Robertson Carol Cooley, Director of Libraries & CEO  
Janice Hiebert, Recorder

Regrets: Sheena Greer  
Karen Harilstad

Guests: Beth Cote, Director, Public Services  
Janna Sampson, Director Marketing & Communications  
Sandra Libbey, Director Finance & Administrative Services  
Audrey Sanders, Director Human Resources  
Laura Warner, Director Corporate Services & Facilities

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C. Grant, Chair called the meeting to order at 4:05 p.m.

#### **AGENDA**

Additions to the Agenda: None

Moved by L. Erickson, seconded by B. Brenna **THAT the Agenda of May 17, 2017, be approved as circulated, including any items removed from or added to the Agenda.**

Carried.

#### **Consent Agenda**

Moved by H. Gough, seconded by R. Robertson **THAT the Consent Agenda of May 17, 2017, be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

#### **Correspondence and Information**

See Consent Agenda.

#### **Previous Minutes**

Moved by R. Robertson, seconded by H. Gough **THAT the Saskatoon Public Library Board minutes of April 13, 2017, be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

## **DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING**

No deputations/presentations/public meeting.

## **NEW BUSINESS**

### **Intranet Service Contract**

L. Warner presented the results of the Tendering Process for Intranet Software. The contract has been reviewed by City Solicitors.

Moved by H.Gough, seconded by L. Erickson **THAT the Board approves the expenditure of \$26,611.20 a year for a period of five years and award the contract to Igloo.**

Carried.

## **REPORTS FROM THE BOARD**

### **Chairperson Updates**

No report.

### **STLA Report**

The Saskatoon Public Library Board members received the SLTA Report.

## **REPORT FROM ADMINISTRATION**

### **Director of Libraires & CEO Report**

No report.

### **Financial Reports**

C. Cooley presented the April 2017 Variance Report.

Moved by B. Brenna, seconded by R. Robertson, **THAT the Reports from Administration be received as information.**

Carried.

## **UNFINISHED BUSINESS**

None

## **IN-CAMERA SESSION**

Moved by H. Gough, seconded by R. Robertson **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land under Section 17 (1)(d) and (e) of LAFOIPP.**

Carried.

Board moved in-camera at 4:20 p.m.

Board moved into public session at 5:25 p.m.

## **RETURN TO PUBLIC SESSION**

Moved by H. Gough, seconded by L. Erickson **THAT the Saskatoon Public Library Board move into public session at 5:25 p.m.**

Carried.

**ADJOURNMENT**

Moved by L. Erickson, seconded by H. Gough **THAT the Saskatoon Public Library Board does now adjourn at 5:25 p.m. to meet again Wednesday, June 21 at 4:00 p.m., Frances Morrison Central Library, 311-23<sup>rd</sup> Street East, Saskatoon or at the call of the Chair.**

Carried.

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