



**MINUTES of the  
SASKATOON PUBLIC LIBRARY BOARD**

The Saskatoon Public Library Board met on Wednesday, March 21, 2018, in the Meeting Room, Frances Morrison Central Library.

---

**Present:** Candice Grant, Chair  
Lisa Erickson, Vice-Chair  
John Thronberg  
Councillor Hilary Gough  
Robyn Robertson  
Venkat Subramanian  
Carol Cooley, Director of Libraries & CEO  
Janice Hiebert, Recorder

**Guests:** Janna Sampson, Director, Marketing & Communications  
Laura Warner, Director, Corporate Services & Facilities  
Beth Côté, Director, Public Services

**Regrets:** Sheena Greer

---

Candice Grant, Chair, called the meeting to order at 4:05 p.m.

**AGENDA**

Additions to the Agenda:

None

Moved by H Gough, seconded by J. Thronberg **THAT the Agenda of March 21, 2018, be approved as circulated, including any items removed from or added to the Agenda.**

Carried.

**Consent Agenda**

Moved by H. Gough, seconded by L Erickson **THAT the Consent Agenda of March 21, 2018, be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

**Correspondence and Information**

See Consent Agenda.

### **Previous Minutes**

Moved by L. Erickson, seconded by R. Robertson **THAT the Saskatoon Public Library Board minutes of February 21, 2018, be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

### **C. New Business**

None

### **D REPORTS FROM THE BOARD**

#### **D.1 Chairperson Updates**

C. Grant reported that the City of Saskatoon is performing a governance review of all boards. There will be a formal report issued by the City in the near future.

C. Grant has been responding to correspondence from the public regarding the transition to the new structure and accessibility. They will be included in the April Consent Agenda.

#### **D.2 SLTA Report**

None

### **E REPORT FROM ADMINISTRATION**

#### **E.1 Director of Libraries & CEO Report**

C. Cooley reported that the Saskatchewan Human Rights Commission (SHRC) provided positive improved accessibility at SPL. C Cooley and J Sampson will be meeting with the SHRC to further discuss accessibility.

C. Cooley also reported North Vancouver City Library extended a thank you to SPL for their work on the 2016-2021 Strategic Plan and that they based their plan on some of SPL's elements.

C. Cooley noted that J. Ryan from SPL was one of the recipients of the Library Journal's 2018 Movers & Shakers Award.

The Board wishes to extend their congratulations to J. Ryan for her outstanding accomplishment.

Moved by J. Thronberg, seconded by R. Robertson, **THAT the Reports from Administration be received as information.**

Carried.

### **Business Carried Forward**

#### **F.1 Board Self Evaluation Report**

L. Erickson presented the proposed changes to the Board Self Evaluation Tool. The changes are highlighted in the document.

H. Gough commented that this would clarify this is a Board Self Evaluation and there is a separate process for the Director Evaluation.

L. Erickson encouraged the board to continue providing feedback to the Governance and Nomination Committee.

Moved by L. Erickson, seconded by H. Gough **THAT the Saskatoon Public Library Board approve the Board Self Evaluation tool as revised.**

### **F.2 Committee Appointments Report**

C. Grant advised that the Finance Committee is the entire board. New Board members J. Thronberg will join the Governance & Nominations Committee, and V. Subramanian will join the Personnel Committee. S. Greer to remain the Friends of the Library Liaison and L. Erickson the SLTA Liaison.

H. Gough suggested that the members review the terms of reference for the Personnel Committee and the Governance & Nominations Committee, specifically noting that some of the terms were too operational.

The board discussed the Buildings and Grounds Committee and agreed that it should consist of all members.

Moved by L. Erickson, seconded by H. Gough **THAT the Saskatoon receive this report for information, discussion and decision.**

### **F.3 Renovation-Employee Workspace at FMCL**

C. Cooley and L. Warner presented the plan to refresh the FMCL employee and main floor paging spaces to support the new service model. I. Banks the Manager, Facilities will oversee the project.

Moved by L. Erickson, seconded by J. Thronberg **THAT the Saskatoon Public Library Board receive this report for information; And that the Board approve the expenditure of up to \$225,000.00 from the Frances Morrison Central Library Maintenance Reserve.**

### **IN-CAMERA SESSION**

Moved by H. Gough, seconded by J. Thronberg **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land (Section 17(1)(d) and (e) of LAFOIPP.**

Board moved in-camera at 4:37 p.m.

Board moved into public session at 5:20 p.m.

**RETURN TO PUBLIC SESSION**

Moved by R. Robertson, seconded by V. Subramanian **THAT the Saskatoon Public Library Board move into public session at 5:20 p.m.**

Carried.

**ADJOURNMENT**

Moved by L. Erickson, seconded by J. Thronberg **THAT the Saskatoon Public Library Board does now adjourn at 5:20 p.m. to meet again Wednesday, April 18, 2018, at 4:00 p.m., Frances Morrison Central Library, 311-23<sup>rd</sup> Street East, Saskatoon or at the call of the Chair.**

Carried.

---