

MINUTES of the

SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday November 15, 2017, in the Meeting Room, Frances Morrison Central Library.

Present: Candice Grant, Chair Lisa Erickson, Vice Chair
Councillor Hilary Gough Beverley Brenna
Karen Harilstad John Thronberg
Sheena Greer Robyn Robertson
Carol Cooley, Director of Libraries & CEO
Janice Hiebert, Recorder

Guests: Janna Sampson, Director, Marketing & Communications
Sandra Libbey, Director, Finance & Administrative Services
Laura Warner, Director, Corporate Services & Facilities
Beth Côté, Director, Public Services

C. Grant, Chair called the meeting to order at 4:02 p.m.

AGENDA

Additions to the Agenda:

C.4 Nominations

Moved by B. Brenna, seconded by K. Harilstad **THAT the Agenda of November 15, 2017, be approved as circulated, including any items removed from or added to the Agenda.**

Carried.

Consent Agenda

Moved by L. Erickson, seconded by J. Thronberg **THAT the Consent Agenda of November 15, 2017, be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

Correspondence and Information

See Consent Agenda.

Previous Minutes

Moved by S. Greer, seconded by B. Brenna **THAT the Saskatoon Public Library Board minutes of October 18, 2017, be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

C. New Business

C.1 Alice Turner McFarland Award

Point A to be updated to read *“at the point of application have been employed a minimum of one year or completion of 1,885 hours in the case of a page”*.

Moved by L. Erickson, seconded by S. Greer **THAT the Saskatoon Public Library Board approve the revisions to the Alice Turner McFarland Award as presented.**

Carried.

C.2 Year-End Transfers

Moved by J. Thronberg, seconded by S Greer **THAT the Saskatoon Public Library Board receive this report as information and discussion;**

And that the Board use any year-end surplus to fully fund the Stabilization Reserve to the maximum permitted by policy;

And that any remaining surplus funds the IT Reserve.

C.3 Board Exit Interviews

L. Erickson reported that she contacted a consultant to facilitate developing a tool for Board member exit interviews. The Board discussed building the tool internally with the Board Chair conducting interviews.

Moved by R. Robertson, seconded by H. Gough **THAT the Board direct the Governance & Nominations Committee to develop a draft framework for exit interviews and return the same to the Board.**

H. Gough commented this would be an opportunity to thank the board member for their contribution.

C. Grant thanked the Governance and Nominations Committee for taking on this task.

C.4 Nominations

H. Gough reported on the City's new recruitment strategy.

D REPORTS FROM THE BOARD

D.1 Chairperson Updates

C. Grant reported there had been incoming correspondence over the past month that was included in the Consent Agenda.

D.2 SLTA Report

B. Brenna reported that the Saskatchewan Libraries Matter Contest announced their winners on their website <http://slta.ca/advocacy/saskatchewan-libraries-matter-contest>

E REPORT FROM ADMINISTRATION

E.1 Director of Libraries & CEO Report

C. Cooley reported that SPL has requested to Saskatchewan Book Award to sponsor the Indigenous Peoples' Publishing Award, C. Cooley was advised there is also another party interested in sponsoring the award, and will have further information in the upcoming week.

E.2 Financial Reports

C. Cooley presented the October 2017 Forecast Report, the forecast is a favorable year-end.

Moved by S. Greer, seconded by R. Robertson, **THAT the Reports from Administration be received as information.**

Carried.

UNFINISHED BUSINESS

None

IN-CAMERA SESSION

Moved by S. Greer, seconded by K. Harilstad **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land (Section 17(1)(d) and (e) of LAFOIPP.**

Board moved in-camera at 4:36 p.m.

Board moved into public session at 5:25 p.m.

RETURN TO PUBLIC SESSION

Moved by K. Harilstad, seconded by H. Gough **THAT the Saskatoon Public Library Board move into public session at 5:25 p.m.**

Carried.

C. Grant thanked B. Brenna and K. Harilstad for their service to the SPL Board.

ADJOURNMENT

Moved by J. Thronberg, seconded by H. Gough **THAT the Saskatoon Public Library Board does now adjourn at 5:25 p.m. to meet again Wednesday, January 17th at 4:00 p.m., Frances Morrison Central Library, 311-23rd Street East, Saskatoon or at the call of the Chair.**

Carried.
