

## MINUTES of the

### SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday October 18, 2017, in the Meeting Room, Frances Morrison Central Library.

Present: Candice Grant, Chair Lisa Erickson, Vice Chair  
Councillor Hilary Gough Beverley Brenna  
Karen Harilstad John Thronberg  
Sheena Greer  
Carol Cooley, Director of Libraries & CEO  
Janice Hiebert, Recorder

Guests: Janna Sampson, Director, Marketing & Communications  
Sandra Libbey, Director, Finance & Administrative Services  
Laura Warner, Director, Corporate Services & Facilities

Regrets: Robyn Robertson

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C. Grant, Chair called the meeting to order at 4:03 p.m.

#### **AGENDA**

Additions to the Agenda:

- C.2 Deputations Policy
- D.2 SLTA Report

Moved by B. Brenna, seconded by J. Thronberg **THAT the Agenda of October 18, 2017, be approved as circulated, including any items removed from or added to the Agenda.**

Carried.

#### **Consent Agenda**

Moved by K. Harilstad, seconded by S. Greer **THAT the Consent Agenda of October 18, 2017, be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

#### **Correspondence and Information**

See Consent Agenda.

#### **Previous Minutes**

Moved by J. Thronberg, seconded by S. Greer **THAT the Saskatoon Public Library Board minutes of September 20, 2017, be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

## **B DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING**

### **B.1 Katherine Lawrence**

K. Lawrence thanked the Board for supporting the Writer in Residence program.

## **C. New Business**

### **C.1 Intranet Report**

L. Warner presented the new SPL Intranet. The planned launch date is October 30, 2017.

Moved by H. Gough, seconded by L. Erickson **THAT the Board receive this report as information.**

Carried.

### **C.2 Deputation Policy**

C. Grant and H. Gough have recommended that the Governance and Nominations Committee revise our Deputation process as discussed. H. Gough suggested contacting the City Clerk's Office for a standard.

## **D REPORTS FROM THE BOARD**

### **D.1 Chairperson Updates**

C. Grant reported there has been incoming correspondence over the last two days and will be responded to within the next week.

### **D.2 SLTA Report**

B. Brenna attended the SLTA Committee meeting on September 29, 2017. B Brenna presented and submitted her report to the Board. The request was made to include the SLTA Report as a Board standing item.

SLTA website contains digital information that respective boards are encouraged to consider/utilize as appropriate. <http://slta.ca/trustee-development/in-a-nutshell> .

Directors of each library system will now be included on all mail-outs to increase and encourage stronger communication between SLTA and the respective boards.

Discussion occurred regarding a concern brought forward in writing from RPL's Director to SLTA about SLTA Governance, Conduct and Goals, appearing to be a single perspective from that system that suggests resignation from SLTA but without RPL'S Board Chair or others in agreement. No further action has been taken. Request for feedback from all boards, with no others currently offering concerns.

Please take note of an opportunity currently engaging teens to write essay contest entries regarding the theme "What My Library Does for Me" over Saskatchewan Library Week October 15-21. Prizes will be given to the top three entries, more information on the SLTA website.

A meeting with Minister Bronwyn Eyre, covering talking points vetted by the SLTA committee, was to occur on October 16 but was canceled by the Minister a week in advance of the meeting.

Membership from SPL on SLTA board carries with it membership in the University Senate, the Senate meeting to occur on Saturday October 21, B. Brenna will be in attendance.

## **E REPORT FROM ADMINISTRATION**

### **E.1 Director of Libraries & CEO Report**

SPL is a partner in the Justice Symposium 'The Role of Legal Information Providers and Public Libraries in Promoting Access to Justice' on Friday October 20<sup>th</sup> at the University of Saskatchewan, College of Law.

SPL is currently working with Library and Archives Canada to host an art installation that is traveling across Canada.

Stories in the Bar was held at Amigos Cantina on Tuesday October 17<sup>th</sup>, the event was a success with over 200 people in attendance.

The hours of operation have increased at both Mayfair and Dr. Freda Ahenakew Branches.

### **E.2 Financial Reports**

C. Cooley presented the September 2017 Forecast Report.

Moved by J. Thronberg, seconded by K. Harilstad, **THAT the Reports from Administration be received as information.**

Carried.

## **UNFINISHED BUSINESS**

None

## **IN-CAMERA SESSION**

Moved by B. Brenna, seconded by H. Gough **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land (Section 17(1)(d) and (e) of LAFOIPP.**

Board moved in-camera at 4:37 p.m.

Board moved into public session at 6:20 p.m.

## **RETURN TO PUBLIC SESSION**

Moved by K. Harilstad, seconded by H. Gough **THAT the Saskatoon Public Library Board move into public session at 6:20 p.m.**

Carried.

## **2018 Applications for Appointment to Library Board**

Moved by S. Greer, seconded by L. Erickson **THAT the SPL Board recommends Council repost the call for applications.**

Carried

## **ADJOURNMENT**

Moved by L. Erickson, seconded by J. Thronberg **THAT the Saskatoon Public Library Board does now adjourn at 6:21 p.m. to meet again Wednesday, November 15<sup>th</sup> at 4:00 p.m., Frances Morrison Central Library, 311-23<sup>rd</sup> Street East, Saskatoon or at the call of the Chair.**

Carried.

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