

The Saskatoon Public Library Board met on Wednesday, April 17, 2019, in the Meeting Room, Frances Morrison Central Library.

Present: Lisa Erickson, Chair
Brett Bradshaw
Cheryl Starr
Carol Cooley, Director of Libraries & CEO
Janice Hiebert, Recorder

Councillor Gough
Nicholas Kaminski
John Thronberg

Guests: Janna Sampson, Director, Marketing & Communications
Beth Côté, Director, Public Services
Laura Warner, Director, Corporate Services & Facilities
Scott Gregor, Director, Finance

L. Erickson, Chair called the meeting to order at 4:00 p.m.

L. Erickson acknowledged we are meeting on Treaty 6 territory and the homeland of the Métis and that as a Library Board we affirm our relationship with First Nations Peoples and Métis Peoples of this land.

AGENDA

Moved by J. Thronberg, seconded by B. Bradshaw **THAT the Agenda of April 17, 2019, be approved as circulated, including any items removed from, or added to the Agenda.**

Carried.

Consent Agenda

Moved by J. Thronberg, seconded by N. Kaminski **THAT the Consent Agenda of April 17, 2019, be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

Previous Minutes

Moved by B. Bradshaw, seconded by H. Gough **THAT the Saskatoon Public Library Board minutes of March 20th, 2019 be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

B DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING

None

C NEW BUSINESS

C.1 Election of Board Vice-Chair

L. Erickson and the Board thanked R. Robertson for her service on the SPL Board. The role of Vice-Chair is now vacant. Board members can either self-nominate or nominate other members.

N. Kaminski nominated J. Thronberg. J. Thronberg accepted and nominated N. Kaminski. C. Starr also nominated N. Kaminski. N. Kaminski accepted the nomination. Councillor Gough nominated B. Bradshaw. B. Bradshaw accepted the nomination.

L. Erickson reported there is not an election resolution in the SPL Board Bylaws. There is a draft resolution that holds the vote by secret ballot. J. Thronberg would like Governance & Nominations to review the draft resolution.

L. Erickson thanked the three board members who agreed to let their name stand as Vice-Chair. C. Cooley tabulated the votes. L. Erickson announced B. Bradshaw voted as Vice-Chair of the SPL Board, B. Bradshaw accepted.

Moved by Councillor Gough, seconded by J. Thronberg **THAT B. Bradshaw is the Vice-Chair of the Saskatoon Public Library.**

Carried.

Moved by N. Kaminski, seconded by B. Bradshaw **THAT the Personnel Committee consists of L. Erickson, C. Starr, and J. Thronberg; Governance & Nominations Committee consists of B. Bradshaw, N. Kaminski, and Councillor Gough.**

Carried.

C.2 Closure Dates

J. Thronberg requested the motion updated to read the 2020 closure dates. N. Kaminski asked if the closure dates are similar to other years. C. Cooley confirmed, and L. Erickson added this is a yearly report. C. Cooley stated the dates that may fluctuate are the early closure dates on Christmas Eve and New Year's Eve.

Moved by Councillor Gough, seconded by J. Thronberg **THAT the Saskatoon Public Library Board with the addition of p.m. approve the 2020 closure dates.**

Carried.

C.3 Audit (Verbal Update)

S. Gregor reported there are forms we are required to complete under the Local Authority Freedom of Information Act, declaring any relevant relationships such as to vendors. The signed forms will be filed with the year-end audit, stating the declarations have been met.

The forms will be distributed to the SPL Board either prior to or at the May 15th Board meeting. Councillor Gough indicated to provide a definition of relevant relationships.

N. Kaminski asked if there was a strict timeline for the forms to be completed. S. Gregor responded if they are not completed once the audit statements are finalized, the note changes from forms are completed to forms in the process.

D. REPORTS FROM THE BOARD

D.1 Chairperson Updates

None

D.2 SLTA Report

J. Thronberg stated the SLTA Annual Report would be released soon, and the spring meeting will be held soon.

E. REPORT FROM ADMINISTRATION

E.1 Director of Libraries & CEO Updates

C. Cooley would like to acknowledge the Public Service Managers and Librarians for preparing reports and project proposals. L. Erickson appreciated reading the project proposals and thanked C. Cooley for including them in the report.

C. Cooley also reported B. Côté and J. Sampson have been visiting each of the branches to discuss how to collect patron stories and why they are important for qualitative evaluation.

C. Cooley attended the Mayor's State of the City Address who acknowledged the New Central Library project along with the revitalization plans for downtown Saskatoon.

N. Kaminski asked if this is the first time SPL has engaged in a National HIV testing day. C. Cooley confirmed. N. Kaminski responded this is an excellent initiative, and asked if there was any liability or risk involved due to dealing with bloodborne pathogens. B. Côté responded SPL is in partnership with AIDS Saskatoon to ensure safety and will also include mental health support.

Councillor Gough also supports this initiative; there are limited testing locations available in Saskatoon. J. Thronberg appreciates the mental health supports.

Moved by B. Bradshaw, seconded by N. Kaminski **THAT the Saskatoon Public Library Board receive the report for information.**

Carried.

F. Business Carried Forward

None

IN-CAMERA SESSION

Moved by N. Kaminski, seconded by B. Bradshaw **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Economic/Financial – Land as permitted under Sections 17(1)(d) and (e) of LAFOIPP and matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP.**

Carried.

Board moved in-camera at 4:23 p.m.

Board moved into public session at 7:30 p.m.

Moved by B. Bradshaw, seconded by C. Starr **THAT the Saskatoon Public Library Board proceed with the development of the NCL Business Case as discussed.**

Carried

Moved by C. Starr, seconded by N. Kaminski **THAT the Saskatoon Public Library Board ratify the Senior Library Service Associates Tem Position Recruitment 2019 MOA.**

Carried

ADJOURNMENT

Moved by N. Kaminski, seconded by C. Starr **THAT the Saskatoon Public Library Board does now adjourn at 7:34 to meet again May 15th, 2019 at 4:00 p.m., Frances Morrison Central Library, 311-23rd Street East, Saskatoon or at the call of the Chair.**

Carried.
