# MINUTES of the

### SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, February 25, 2015 in the Board Room, Frances Morrison Central Library.

There were present: Candace Grant Yann Martel

Jarita Greyeyes Chris Shauf, Chair Karen Harilstad Robyn Robertson

Councillor Mairin Loewen Zenon Zuzak, Acting Director of Libraries

Della Kurulak, Recorder

Regrets: Lisa Erickson

Note: J. Greyeyes and R. Robertson arrived at 4:10 p.m.

C. Shauf, Chair called the meeting to order at 4:04 p.m.

#### **AGENDA**

Moved by K. Harilstad, seconded by Councillor. M. Loewen, **THAT the Agenda be adopted as amended.**Carried.

The Board moved to an In Camera session at 4:05 p.m. and moved out of its In Camera session at 4:19 p.m.

### SECURITY STRATEGY WORKING GROUP

Carol Cooley, Manager, Adult & Information Services was welcomed to the meeting to speak to the Security Strategy Working Group (SSWG). During her presentation C. Cooley stated that the SSWG was formed to develop a system wide strategy to address security in relation to staff/patron interactions. The Committee reports to the Director of Libraries.

Carol C. reported that incidents had increased over the last year; however, now that we have partnered with the Lighthouse Supported Living, Saskatoon Health Region, and increased our security presence fewer incidents have been reported.

Councillor M. Loewen noted the commonalities between Edmonton Public Library and Saskatoon Public Library and mentioned the social work program. C. Cooley responded that we are leaning that way. Staff face issues that they are not trained to deal with. Partnerships with the Lighthouse and Saskatoon Health Region are helpful.

The Library Board asked for quarterly updates.

J. Greyeyes stated that she and L. Erickson are resources the group may contact.

### **MINUTES**

Moved by Councillor M. Loewen, seconded by R. Robertson, **THAT the Minutes of the January 21, 2015 Board meeting be approved as circulated.** 

Carried.

# **BUSINESS ARISING**

# **Employee Engagement Survey Update**

The Board received a copy of a letter from HayGroup, dated February 10, 2015, to Lynne Gibson, Manager, Human Resources regarding conducting an Employee Engagement Survey.

#### **NEW BUSINESS**

# Asbestos Report

The Board received a letter, dated January 22, 2015, from Dolores Douglas, President, CUPE Local 2669 to Chris Shauf, Chair, Saskatoon Public Library Board requesting information regarding asbestos containing materials in the workplace, as per the Saskatchewan Occupational Health and Safety Act.

Z. Zuzak will respond, on the Board's behalf, to D. Douglas.

# Downtown Protected Bike Lane Demonstration Project

The Board received (1) a letter, dated January 14, 2015, from Mariniel Flores, Engineer-in-Training, Transportation to the Board regarding a meeting about a downtown protected bike lane demonstration project and (2) a *The StarPhoenix* article, dated February 25, 2015, entitled 'Bike lanes slated for 23<sup>rd</sup> Street'.

Z. Zuzak stated that at the January 23, 2015 meeting concerns had been raised but all were supportive of the concept.

# Saskatoon Public Library Foundation Inc. - Director's Resolutions

The Library Board received and signed the Saskatoon Public Library Foundation Inc. Directors' Resolutions.

#### REPORT FROM CHAIR

# **Board Committees**

The Board received a copy of the Board Committees listing. Please let C. Shauf or D. Kurulak know if you have any concerns. Please remember that the Director of Libraries needs to attend Committee meetings and contact D. Kurulak to make arrangements for the meeting.

# <u>Governance Committee – Terms of Reference</u>

The Board reviewed a draft Governance Committee Terms of Reference document. The Governance and Nominating Committees have been combined into one committee.

#### REPORT FROM ADMINISTRATION

#### Performance Measures Report

The 2014 Year End Performance Measures report was received by the Board.

The report will include percentage changes and programming statistics on a monthly basis. Please let Z. Zuzak know of any other suggested changes to the report.

### SPL 2014 Programs and Activity Statistics Report

The 2014 SPL Programs and Activity Statistics report was received by the Board.

Moved by K. Harilstad, seconded by C. Grant, **THAT** *Reports from Administration* be received.

Carried.

### **OTHER**

# Saskatchewan Library Association (SLA) Conference

The SLA Conference is scheduled for May 7-9, 2015 in Regina. Please contact D. Kurulak if you are interested in attending.

# Canadian Library Association (CLA) Conference

The CLA Conference will be held in Ottawa from June 3-6, 2015.

# Saskatchewan Library Trustees Association (SLTA)

Councillor M. Loewen reported on an SLTA meeting held a couple weeks ago. Two items taken to the meeting (1) size of municipal library board and inability to add additional board members, and (2) flexibility to hire Library Directors that do not have a degree in library or information science. Regina Public Library's representative had not been able to attend the meeting and none of the regional representatives were interested in opening the Public Libraries Act which would be required if changes were to be made.

Councillor M. Loewen will contact Regina Public Library's SLTA representative to see what their level of interest is and report back to the Board.

# **NEXT MEETING**

The next Saskatoon Public Library Board meeting will be held Wednesday, March 18, 2015, 4:00 p.m., Community Room, Mayfair Branch.

Carried.

Moved by C. Block THAT the Library Board Meeting be adjourned at 5:15 p.m.