

MINUTES of the

SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, February 17, 2016 in the Board Room, Frances Morrison Central Library.

Present:	Beverley Brenna	Councillor Mairin Loewen
	Lisa Erickson	Lukas Miller
	Candice Grant, Chair	Robyn Robertson
	Sheena Greer	Carol Cooley, Director of Libraries & CEO
	Karen Harilstad	Della Kurulak, Recorder

C. Grant, Chair called the meeting to order at 4:00 p.m.

AGENDA

Moved by B. Brenna, seconded by K. Harilstad **THAT the Agenda of February 17, 2016, be approved as circulated, including any items removed from, or added to the Agenda.**

Carried.

Consent Agenda

Moved by L. Erickson, seconded by S. Greer **THAT the Consent Agenda of February 17, 2016 be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

Correspondence and Information

See Consent Agenda.

Previous Minutes

Moved by Councillor M. Loewen, seconded by L. Miller **THAT the Saskatoon Public Library Board minutes of January 20, 2016 be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

IN-CAMERA SESSION

Moved by B. Brenna, seconded by L. Erickson **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Economic/Financial – Land as permitted under Sections 17(1)(d) and (e) of LAFOIPP and matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP.**

Carried.

Board moved in-camera at 4:02 p.m.

Board moved into public session at 5:37 p.m.

Moved by S. Greer, seconded by B. Brenna **THAT the Saskatoon Public Library Board proceed as discussed in-camera with respect to naming the new Branch in Stonebridge; and that Lisa Erickson initiate the process to be supported by R. Robertson, C. Grant and C. Cooley.**

Carried.

Moved by Councillor M. Loewen, seconded by L. Miller **THAT the Saskatoon Public Library Board respond to the Saskatchewan Employment Act with respect to supervisors as recommended.**

Carried.

Moved by L. Miller, seconded by S. Greer **THAT the Saskatoon Public Library Board accept responsibility for the personnel matter and proceed as discussed.**

Carried.

DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING

No deputations, presentations or public meeting.

NEW BUSINESS

Signage

Moved by S. Greer, seconded by K. Harilstad **THAT the Saskatoon Public Library Board receive this report for information and discussion; and that the Saskatoon Public Library Board approve an additional \$15,000.00 to complete the signage project to be taken from the Equipment Replacement Reserve.**

Carried.

Electrical Upgrades

Moved by B. Brenna, seconded by K. Harilstad **THAT the Saskatoon Public Library Board receive this report for information and discussion; that the Saskatoon Public Library Board approve the expenditure of \$75,000.00 to upgrade the light fixtures as outlined in this report; and the project to be funded from the Library Capital Expense Reserve.**

Carried.

Temporary Structure

Moved by Councillor M. Loewen, seconded by R. Robertson **THAT the Saskatoon Public Library Board receive this report for information.**

Carried.

Resolutions Open & Closed Session & Agenda

Moved by B. Brenna, seconded by S. Greer **THAT the Saskatoon Public Library Board adopt the Board resolution- Open and Closed Board meetings as amended and the Board resolution-Board Agendas and the Use of the Consent Agenda.**

Carried.

The Lighthouse Supported Living

C. Cooley recommended that the Saskatoon Public Library Board take action in support of the Lighthouse's daytime program. This is a community issue that impacts the library as we will now be calling on expensive police resources and facing increased security costs.

The Board of Trustees agreed that C. Cooley and C. Grant draft a letter that C. Grant will sign on behalf of the Board to the Minister of Justice, cc to the Mayor and City Council. A letter will be sent to the editor, *Saskatoon StarPhoenix*.

REPORTS FROM THE BOARD

Chairperson Updates

No update.

Governance & Nomination Committee

Moved by K. Harilstad, seconded by L. Miller **THAT the Saskatoon Public Library Governance & Nomination Committee minutes of February 4, 2016 be adopted as amended.**

Carried.

REPORT FROM ADMINISTRATION

Director of Libraries & CEO Updates

C. Cooley reviewed her report with the Board. K. Roberts will be asked to meet with the Directors the afternoon of March 16, 2016 and with the Board of Trustees that evening.

Moved by S. Greer, seconded by B. Brenna **THAT the Reports from Administration be received as information.**

Carried.

UNFINISHED BUSINESS

Board Bylaws

Moved by B. Brenna, seconded by S. Greer **THAT the Saskatoon Public Library Board receive this report for information and discussion; that additional information related to conflict of interest be handled through a broader resolution governing board member responsibilities which will be referenced in the Bylaws; that the definition of the Director be revised to read CEO; that any reference to the Board of Directors be revised to read Board of Trustees; that language permitting the appointment of members of the public to AD Hoc Committees be added to the Bylaws; and that the Bylaws be brought back to the Board for approval when the revisions are complete.**

Carried.

Governing Documents

Funds for Board training will be included in the 2017 operating budget. C. Cooley will investigate training and development options for Board consideration.

Moved by L. Miller, seconded by R. Robertson **THAT the Saskatoon Public Library Board receive this report for information and discussion; and that the Governance & Nominations Committee continue with external assistance up to a maximum of \$10,000.00 to be charged to Board Expenses for the purpose of furthering progress on developing governing documents.**

Carried.

NOTICE OF MEETING DATES

The next Saskatoon Public Library Board meeting will be held March 16, 2016 at the Frances Morrison Central Library.

ADJOURNMENT

Moved by B. Brenna **THAT the Saskatoon Public Library Board does now adjourn at 6:15 p.m. to meet again March 16, 2016 at 4:00 p.m., Frances Morrison Central Library, 311-23rd Street East, Saskatoon or at the call of the Chair.**

Carried.
