

## MINUTES of the

### SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, June 15, 2016 in the Board Room, Frances Morrison Central Library.

Present:       Beverley Brenna                   Councillor Mairin Loewen  
                  Lisa Erickson                       Lukas Miller  
                  Candice Grant, Chair               Carol Cooley, Director of Libraries & CEO  
                  Sheena Greer                         Della Kurulak, Recorder  
                  Karen Harilstad

Regrets:       Robyn Robertson

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C. Grant, Chair called the meeting to order at 4:00 p.m.

#### **AGENDA**

Moved by L. Erickson, seconded by B. Brenna **THAT the Agenda of June 15, 2016, be approved as circulated, including any items removed from, or added to the Agenda.**

Carried.

#### **Consent Agenda**

Moved by S. Greer, seconded by L. Miller **THAT the Consent Agenda of June 15, 2016 be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

#### **Correspondence and Information**

See Consent Agenda.

#### **Previous Minutes**

Moved by K. Harilstad, seconded by L. Erickson **THAT the Saskatoon Public Library Board minutes of May 18, 2016 be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

#### **DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING**

#### **NEW BUSINESS**

##### **2015 Audited Financial Statement**

The Board welcomed Matt Hladun, Senior Manager and Joanna Klimaszewski, Senior Manager, Deloitte to the meeting to speak to the 2015 Audited Financial Statement.

Moved by Councillor M. Loewen, seconded by B. Brenna **THAT the Saskatoon Public Library Board table and approve by electronic motion or by a Saskatoon Public Library Board meeting prior to September 1, 2016 the 2015 Audited Financial Report.**

Carried.

#### **Fair Ebook Pricing**

Moved by L. Miller, seconded by K. Harilstad **THAT the Saskatoon Public Library Board approve the Saskatoon Public Library's decision to join the Fair Ebook Pricing for Libraries coalition and that the Board supports the Library's request that the City of Saskatoon ask the federal government to investigate the high prices of Ebooks.**

Carried.

Councillor M. Loewen will recommend that City Council make this declaration as well.

#### **Proposed Renovation – Frances Morrison Central Library**

C. Cooley will prepare a report for the September Board meeting regarding our reserve accounts.

Moved by L. Erickson, seconded by Councillor M. Loewen **THAT the Saskatoon Public Library Board approve the expenditure of \$185,000 from the Capital Expansion Fund to renovate administrative and former Marketing & Communications offices.**

Carried.

#### **Change in Closure Date**

Moved by K. Harilstad, seconded by L. Miller **THAT the Saskatoon Public Library Board approve the change in closure date from October 5, 2016 to September 28, 2016.**

Carried.

#### **Strategic Plan – Framework**

Board members to forward any strategic plan wording changes to C. Cooley. The Board will review electronically a revised document with tracked changes. Then the Governance Committee will review the document and make a recommendation to the Board at its September meeting.

Moved by Councillor M. Loewen, seconded by S. Greer **THAT a revised report be presented to the Saskatoon Public Library Board at its September meeting.**

Carried.

#### **Governance and Nominations Committee – Terms of Reference**

Moved by B. Brenna, seconded by L. Miller **THAT the Saskatoon Public Library Board change the Terms of Reference for the Governance & Nominations Committee as recommended in this report.**

Carried.

#### **CEO Search and Selection**

Moved by S. Greer, seconded by L. Erickson **THAT the Saskatoon Public Library Board approve the CEO Search and Selection Resolution and the CEO Search and Selection Committee Terms of Reference.**

Carried.

### **Truth and Reconciliation Commission Calls to Action**

The Board welcomed Carla Kennedy, Aboriginal Services Coordinator and Janna Sampson, Director, Marketing & Communications to the meeting to speak to the Aboriginal Services Strategy Framework report.

Moved by B. Brenna, seconded by S. Greer **THAT the Saskatoon Public Library Board receive this report as information and discussion.**

Carried.

### **Institute of Corporate Directors**

Moved by L. Erickson, seconded by K. Harilstad **THAT the Saskatoon Public Library Board become a member of the Institute of Corporate Directors.**

Carried.

### **Alice Turner Office Space**

Moved by L. Erickson, seconded by S. Greer **THAT the Saskatoon Public Library Board approve \$20,000 for the creation of office space at the Alice Turner Branch to be charged the Alice Turner Maintenance reserve.**

Carried.

## **REPORTS FROM THE BOARD**

### **Chairperson Updates**

C. Grant received a letter, dated June 1, 2016, from Alison Hopkins, Provincial Librarian/Executive Director explaining that our provincial grant will remain the same as last year.

### **Tour of Halifax Public Library**

Councillor M. Loewen spoke to her report about her tour of the Halifax Public Library.

## **REPORT FROM ADMINISTRATION**

### **Director of Libraries & CEO Updates**

The Saskatoon Public Library Board received C. Cooley's report.

C. Cooley reported the following additional information:

- Our financial management position is vacant. R. Lynne Gibson, Director, Human Resources has been given signing authority.
- Meetings are being arranged with City Councillors to discuss community engagement; our service model and ward priorities.
- Attended a reception hosted by Catherine Gryba, General Manager, Corporate Performance, City of Saskatoon for Peter Stoicheff, President, University of Saskatchewan.
- Using hyperlinks was tested with Board emails but did not work for some Board members. Escript, an electronic meeting system will be investigated.

### **Financial Reports**

The Board received the financial report to the period ending May 31, 2016.

C. Cooley reported that the account line 5900 is really not unfavourable as we have grants in place to cover the funding.

Moved by L. Miller, seconded by S. Greer **THAT the Reports from Administration be received as information.**

Carried.

## **UNFINISHED BUSINESS**

### **Board Skills & Abilities Matrix**

Suggested Board changes will be incorporated into the document.

Moved by B. Brenna, seconded by S. Greer **THAT the Saskatoon Public Library Board approve the document as revised.**

Carried.

### **IN-CAMERA SESSION**

Moved by B. Brenna, seconded by K. Harilstad **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land under Section 17 (1)(d) and (e) of LAFOIPP.**

Carried.

Board moved in-camera at 5:32 p.m.

Board moved into public session at 6:07 p.m.

Moved by L. Erickson, seconded by S. Greer **THAT the Saskatoon Public Library Board approve the 2017 budget as recommended by Administration.**

Carried.

### **NOTICE OF MEETING DATES**

The next Saskatoon Public Library Board meeting will be held September 21, 2016 at the Frances Morrison Central Library.

### **ADJOURNMENT**

Moved by B. Brenna, seconded by S. Greer **THAT the Saskatoon Public Library Board does now adjourn at 6:08 p.m. to meet again September 21, 2016 at 4:00 p.m., Frances Morrison Central Library, 311-23<sup>rd</sup> Street East, Saskatoon or at the call of the Chair.**

Carried.