

MINUTES of the

SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, May 20, 2015 in the Auditorium, Cliff Wright Branch.

There were present:

Lisa Erickson	Chris Shauf, Chair
Karen Harilstad	Robyn Robertson
Councillor Mairin Loewen	Zenon Zuzak, Interim Director of Libraries
Yann Martel	Della Kurulak, Recorder

Regrets: Candace Grant

Note: C. Shauf arrived at 4:28 p.m. and Councillor M. Loewen arrived at 4:33 p.m. Y. Martel left the meeting at 4:42 p.m.

Y. Martel, Vice Chair called the meeting to order at 4:16 p.m.

AGENDA

Moved by K. Harilstad, seconded by R. Robertson, **THAT the Agenda be adopted as amended.**
Carried.

MINUTES

Moved by K. Harilstad, seconded by L. Erickson, **THAT the Minutes of the April 15, 2015 Board meeting be approved as circulated.**
Carried.

BUSINESS ARISING

Saskatchewan Book Awards

R. Robertson reported on her attendance at the Saskatchewan Book Awards held in Regina on April 25, 2015.

NEW BUSINESS

SILS Directors Meeting

A SILS Directors meeting was held May 6, 2015. Z. Zuzak reported that a 2016 budget and 5-year strategic plan was approved and the migration to Polaris was discussed. All Saskatchewan public libraries will need to close during the migration period in September.

Board Chairs/Directors Meeting

A provincial Board Chairs/Directors meeting was held May 7, 2015. It was an opportunity to meet the new Deputy Minister of Education Julie MacRae and Greg Miller, Associate Deputy Minister. The focus of the meeting was a discussion of the school curriculum and the public libraries' literacy role. The public libraries now have representation on the school task forces.

Writer-in-Residence Report

The Library Board received John Donlan's final Writer-in-Residence report.

At 4:28 p.m. C. Shauf arrived to Chair the meeting.

The Library Board moved to an In Camera session at 4:30 p.m. and moved out of the In Camera session at 4:40 p.m.

Board Manual Review

Moved by Councillor M. Loewen, seconded by K. Harilstad **THAT the Board Governance & Nomination Committee spend some time refreshing the Board manual including consideration of policy or guidelines around communication with staff and Board confidentiality.**

Carried.

2014 AUDITED FINANCIAL STATEMENT

Joanna Klimaszewski, Senior Manager, Deloitte was welcomed to the meeting to speak to the 2014 audited financial statement. Erinn Timpson, Manager, Finance joined the meeting for this presentation.

Z. Zuzak inquired about Board liability coverage. J. Klimaszewski suggested sending a letter to the City's Risk Manager asking to formally be informed of the coverage.

Following J. Klimaszewski's presentation Z. Zuzak, D. Kurulak, and E. Timpson were asked to leave the meeting at 5:30 p.m. for a brief Trustee in camera session with J. Klimaszewski. Z. Zuzak and D. Kurulak were asked to return to the meeting at 5:59 p.m. J. Klimaszewski had left the meeting.

Moved by Councillor M. Loewen, seconded by L. Erickson **THAT the Saskatoon Public Library Board accept and approve the 2014 Audited Financial Report.**

Carried.

REPORT FROM CHAIR

Board Governance & Nomination Committee

Following the Board Governance & Nomination Committee meeting a potential Board member was identified and agreed to via email to the Board members. City Clerk's Office received formal notification of the Board's recommendation.

Moved by Councillor M. Loewen, seconded by K. Harilstad **THAT the Minutes of the May 4, 2015 Board Governance & Nomination Committee meeting be approved as circulated.**

Carried.

Discussion ensued regarding the refreshing of the Board Policy Manual. L. Erickson will set a schedule so the Board can review a segment of the manual at its upcoming meetings in the fall.

NEXT MEETING

The next Saskatoon Public Library Board meeting will be held Wednesday, June 17, 2015, 4:00 p.m., Board Room, Frances Morrison Central Library.

Moved by R. Robertson **THAT the Library Board Meeting be adjourned at 6:09 p.m.**

Carried.