

MINUTES of the

SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, May 18, 2016 in the Meeting Room, Alice Turner Branch.

Present: Lisa Erickson Councillor Mairin Loewen
Candice Grant, Chair Robyn Robertson
Karen Harilstad Carol Cooley, Director of Libraries & CEO
Della Kurulak, Recorder

Regrets: Beverley Brenna Sheena Greer
Lukas Miller

C. Grant, Chair called the meeting to order at 4:02 p.m.

AGENDA

Moved by K. Harilstad, seconded by L. Erickson **THAT the Agenda of May 18, 2016, be approved as circulated, including any items removed from, or added to the Agenda.**

Carried.

Consent Agenda

Moved by L. Erickson, seconded by K. Harilstad **THAT the Consent Agenda of May 18, 2016 be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

Correspondence and Information

See Consent Agenda.

Previous Minutes

Moved by K. Harilstad, seconded by R. Robertson **THAT the Saskatoon Public Library Board minutes of April 20, 2016 be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING

NEW BUSINESS

Annual Appointment Process

The Saskatoon Public Library Board received a report about the annual appointment process and referred the matter to the Governance & Nomination Committee. The Governance & Nomination Committee will bring a recommendation to the June Board meeting.

2016/2017 Promotional Campaign

Janna Sampson, Director, Marketing & Communications spoke to the Saskatoon Library Board about the 2016/2017 Promotional Campaign.

Moved by L. Erickson, seconded by R. Robertson **THAT the Saskatoon Public Library Board receive the 2016/2017 promotional campaign report as information.**

Carried.

REPORTS FROM THE BOARD

Chairperson Updates

No report.

Tour of Halifax Public Library

Councillor M. Loewen will prepare a report about her tour of the Halifax Public Library for the June Board meeting.

REPORT FROM ADMINISTRATION

Director of Libraries & CEO Updates

The Saskatoon Public Library Board received C. Cooley's report.

C. Cooley reported the following additional information:

- We will be investing in cell phone charging lockers at Frances Morrison Central Library. If they work we will introduce them to other locations.
- The City has introduced P-cards. We will trial the cards in Administration and Collection Services. If all goes well we will introduce the cards more widely into the system.
- Our payroll/scheduling system requires more consistency in how we handle scheduling. This is a positive improvement and supports our goal of creating more consistency across the system.
- Four locations, including Stonebridge, require the installation of our new signage. We plan to have all signage installed by the end of the year. Once the project is complete an inventory of missing signage will be undertaken. If additional funding is required a recommendation will be submitted to the Board.
- We will be purchasing plastic instead of cloth tablecloths to use at our events. This change has been implemented to reduce dry cleaning costs.
- Janna Sampson, Director, Marketing & Communications, Beth Côté, Director, Public Services, Carla Kennedy, Aboriginal Services Coordinator and I represented the Saskatoon Public Library at the Year of Reconciliation press conference. Directors, Managers and staff will be attending/or volunteering at the upcoming events.
- Eugene Arcand is the speaker at the Wicihitowin Speaker Series: Calls to Action event that will be held June 13, 2016 at the Frances Morrison Central Library.
- At a meeting held with the Office of the Treaty Commissioner we discussed holding lunch and learn sessions at the library branches.
- Beth Côté, Carla Kennedy and I will be attending a traditional ceremony to bless the Year of Reconciliation logo.

- We have received information regarding our updated insurance values.

Financial Reports

The Board received the financial report to the period ending April 30, 2016.

Board members asked to forward any questions about the report to C. Cooley by Friday, May 20, 2016.

Moved by K. Harilstad, seconded by L. Erickson **THAT the Reports from Administration be received as information.**

Carried.

UNFINISHED BUSINESS

Bylaws – Voting

Moved by K. Harilstad, seconded by Councillor M. Loewen **THAT the Saskatoon Public Library Board receive this report as information and that the Saskatoon Public Library Board approve the changes as recommended to the Bylaws.**

Carried.

Bylaws & Resolutions – Website

Moved by L. Erickson, seconded by Councillor M. Loewen **THAT the Saskatoon Public Library Board receive this report as information and that the Saskatoon Public Library Board approve the recommendation that the Bylaws and Resolutions be posted on the website as approved.**

Carried.

IN-CAMERA SESSION

Moved by , seconded by **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land under Section 17 (1)(d) and (e) of LAFOIPP.**

Carried.

Board moved in-camera at 4:45 p.m.

Board moved into public session at 5:53 p.m.

NOTICE OF MEETING DATES

The next Saskatoon Public Library Board meeting will be held June 15, 2016 at the Frances Morrison Central Library.

ADJOURNMENT

Moved by K. Harilstad, seconded by Councillor M. Loewen **THAT the Saskatoon Public Library Board does now adjourn at 5:54 p.m. to meet again June 15, 2016 at 4:00 p.m., Frances Morrison Central Library, 311-23rd Street East, Saskatoon or at the call of the Chair.**

Carried.