

MINUTES of the
SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, October 15, 2014 in the Board Room, Frances Morrison Central Library.

There were present:	Lisa Erickson	Yann Martel
	Candice Grant	Chris Shauf, Chair
	Karen Harilstad	Zenon Zuzak, Director of Libraries
	Councillor Mairin Loewen	Della Kurulak, Recorder

Regrets: Cindy Sherban

Note: Councillor M. Loewen arrived at 4:07 p.m.

C. Shauf, Chair called the meeting to order at 4:00 p.m.

AGENDA

Moved by L. Erickson, seconded by C. Grant, **THAT the Agenda be adopted as amended.**
Carried.

STAFF PRESENTATION

Children's Services Overview

Donna Wells, Manager, Youth and Circulation Services and Jim Drake, Children's Program Specialist were welcomed to the meeting. D. Wells and J. Drake provided an overview of the services and programs provided by Children's Services and responded to questions from the Library Board.

The Board was impressed by the number of in-house and external programs Children's Services provides; how Children's Services tries to meet all the requests it receives; the partnerships that have been built; the work being undertaken to maintain existing partnerships and the work done to add new partnerships.

Board members expressed their appreciation of the presentations and the presenters' enthusiasm.

C. Shauf stated that the Library needs to promote our programming efforts via video vignettes, about 3.5 minutes in length. The impact of library programs in our community needs to be promoted to the residents of Saskatoon. If the vignettes cannot be produced in-house C. Shauf is willing to approach his contacts to see any will volunteer their services.

MINUTES

Moved by Y. Martel, seconded by Councillor M. Loewen, **THAT the Minutes of the September 17, 2014 Board meeting be approved as circulated.**
Carried.

BUSINESS ARISING

Word on the Street Festival

Y. Martel spoke to The Word on the Street Festival summary stating that the event was a success, drawing an estimated 5,000 people. New this year is a fundraiser for next year's festival which was held last night. At the successful fundraising event, Y. Martel interviewed Joseph Boyden (*The Orenda, Three Day Road*). Proceeds from the event will be used to bring a leading First Nations author to The Word on the Street Festival in 2015.

Administration was asked to send a thank you letter to the organizers of The Word on the Street Festival.

NEW BUSINESS

Statistics

Ann-Marie Mathieu, Deputy Director was welcomed to the meeting to speak to the attached report regarding statistics for inclusion in the Board package. A. Mathieu provided an overview of the report and responded to Board questions. The report will be broken into four categories: (1) Membership; (2) Borrowing of Materials; (3) Attendance; and (4) Services. The reports will be produced quarterly and year to date.

L. Erickson expressed interest in tracking social media usage, and partnerships – existing and requests. An inventory listing partnerships is currently maintained and Administration will investigate further how to measure/report on partnerships.

Board members agreed to the use of this statistics report with noted revisions. The report will be renamed the *Saskatoon Public Library Performance Measures Report*.

Use of Video Surveillance Cameras in Saskatoon Public Libraries – Guidelines/Procedures

The Board received a report entitled *Use of Video Surveillance Cameras in SPL Libraries Guidelines/Procedures*.

Z. Zuzak spoke to the report stressing that it is not for monitoring staff but is to aid in the safety of property, patrons, and staff. The use of surveillance cameras has been discussed with CUPE 2669 representatives and will be discussed further once the guidelines are approved by the Board.

K. Harilstad noted that on page 5 there is no language speaking to how requests from the public will be handled. Administration will ensure that such wording will be added to the document.

Moved by K. Harilstad, seconded by Councillor M. Loewen **THAT the Saskatoon Public Library approve the Use of Video Surveillance Cameras in SPL Libraries Guidelines/Procedures with consideration to public identification.**

Carried.

The Board moved to an In Camera session at 5:01 p.m. and moved out of its In Camera session at 5:42 p.m.

Staff Holiday Party

The Staff Holiday party will be held December 7, 2014 with activities and cocktails from 6-7 p.m., meal 7-8 p.m., and post-dinner activities from 8-10 p.m. at the Western Development Museum.

Moved by C. Grant, seconded by Councillor M. Loewen **THAT the Library Board donate \$500 towards gifts for the Saskatoon Public Library Staff Holiday party plus cover the cost of two tickets per Board member to attend the function.**

Carried.

Any Board members interested in attending are to contact D. Kurulak for tickets.

REPORT FROM CHAIR

Long Service Awards

C. Shauf reported that he, L. Erickson, Councillor M. Loewen, and C. Sherban attended the Long Service Awards event held on September 30, 2014. Board members appreciated the opportunity to recognize and meet with library staff.

Board Holiday Dinner

The Board dinner will be held at 6:00 p.m. on November 19, 2014, following the Board meeting. The Mayor and Writer-in-Residence will be invited to attend.

If Board members have a preference of where the dinner should be held please contact D. Kurulak.

NEXT MEETING

The next Saskatoon Public Library Board meeting will be held Wednesday, November 19, 2014, 4:00 p.m., Board Room, Frances Morrison Central Library.

Moved by L. Erickson **THAT the Library Board Meeting be adjourned at 5:51 p.m.**

Carried.
