

MINUTES of the

SASKATOON PUBLIC LIBRARY BOARD

The Saskatoon Public Library Board met on Wednesday, September 21, 2016 in the Board Room, Frances Morrison Central Library.

Present: Beverley Brenna Councillor Mairin Loewen
 Lisa Erickson Lukas Miller
 Candice Grant, Chair Robyn Robertson
 Karen Harilstad Carol Cooley, Director of Libraries & CEO
 Della Kurulak, Recorder

Via Speakerphone: Sheena Greer

Note: Councillor M. Loewen arrived at 4:14 p.m.; Candice Grant arrived at 4:15 p.m.

L. Erickson, Acting Chair called the meeting to order at 3:58 p.m.

AGENDA

Moved by L. Miller, seconded by R. Robertson **THAT the Agenda of September 21, 2016, be approved as circulated, including any items removed from, or added to the Agenda.**

Carried.

Consent Agenda

Moved by L. Miller, seconded by R. Robertson **THAT the Consent Agenda of September 21, 2016 be adopted as circulated, less any items requested for separate review and discussion.**

Carried.

Correspondence and Information

See Consent Agenda.

Previous Minutes

Moved by K. Harilstad, seconded by L. Miller **THAT the Saskatoon Public Library Board minutes of June 15, 2016 be adopted as circulated, including any revisions to be made; and that the Saskatoon Public Library Board special minutes of September 6, 2016 be adopted as circulated, including any revisions to be made.**

Carried.

No declaration of conflict of interest.

DEPUTATIONS/PRESENTATIONS/PUBLIC MEETING

Arthur Slade, Writer-in-Residence

Arthur Slade, Writer-in-Residence and Theresa Slind, Adult Collections Librarian were welcomed to the meeting.

T. Slind provided background information about the Writer-in-Residence program and introduced A. Slade.

A. Slade spoke to his background and reported that he is looking forward to a very busy residency.

NEW BUSINESS

Continuous Improvement

Moved by L. Miller, seconded by R. Robertson **THAT the Saskatoon Public Library Board receive this report for information and discussion.**

Carried.

Indigenous Advisory Committee - Updates

Moved by K. Harilstad, seconded by S. Greer **THAT the Saskatoon Public Library Board receive this report for information and discussion.**

Carried.

At 4:17 p.m. L. Erickson stepped down as Acting Chair.

At 4:17 p.m. C. Grant, Chair.

Governance & Nominations Committee – Board Communication

Moved by B. Brenna, seconded by L. Miller **THAT the Saskatoon Public Library Board approve the Resolution governing Board Communication as revised.**

Carried.

Governance & Nominations Committee – Board Conflict of Interest and Conflict of Commitment

Moved by B. Brenna, seconded by S. Greer **THAT the Saskatoon Public Library Board approve the Resolution governing Board Conflict of Interest and Conflict of Commitment as revised.**

Carried.

Governance & Nominations Committee – Board Member Rights & Responsibilities

Moved by K. Harilstad, seconded by B. Brenna **THAT the Saskatoon Public Library Board approve the Resolution governing Board Member Rights & Responsibilities as revised.**

Carried.

Governance & Nominations Committee – Board Self Evaluation

Moved by B. Brenna, seconded by Councillor M. Loewen **THAT the Saskatoon Public Library Board approve the Resolution governing Board Self Evaluation as revised.**

Carried.

Governance & Nominations Committee – Board Skills, Strengths and Diversity Matrix

Moved by L. Miller, seconded by Councillor M. Loewen **THAT the Saskatoon Public Library Board approve the Resolution governing Board Skills, Strength and Diversity Matrix as revised.**

Carried.

Governance & Nominations Committee – Board Member Orientation and Development

Moved by B. Brenna, seconded by R. Robertson **THAT the Saskatoon Public Library Board approve the Resolution governing Board Member Orientation and Development as recommended.**

Carried.

J.S. Wood Renovation

Moved by L. Erickson, seconded by S. Greer **THAT the Saskatoon Public Library approve the expenditure of \$380,000.00 to renovate the main floor of the J.S. Wood Branch; and that \$200,000.00 be taken from the J.S. Wood Reserve with the remainder \$180,000.00 from the Capital Expansion Reserve.**

Carried.

Saskatchewan Book Awards

Moved by K. Harilstad, seconded by B. Brenna **THAT the Saskatoon Public Library Board continue with the current sponsorship level and category for 2017 and that Administration report back to the Board with alternatives in March 2017.**

Carried.

REPORTS FROM THE BOARD

Chairperson Updates

Two motions that had been made electronically are as follows.

Moved by B. Brenna, seconded by L Erickson **THAT the Saskatoon Public Library Board approve the CEO evaluation as presented, and approve a merit bonus of 5% for CEO, Carol Cooley for 2015-16 in accordance with the terms of her contract.**

Carried. (Motion made July 19, 2016 and last vote received July 21, 2016)

Moved by L. Erickson, seconded by L. Miller **THAT the Saskatoon Public Library Board accept and approve the 2015 Audited Financial Report.**

Carried. (Motion made July 19, 2016 and last vote received July 22, 2016)

The Board agreed to hold its annual dinner at the November Board meeting. The Mayor will be invited to attend.

Moved by B. Brenna, seconded by K. Harilstad **THAT the Chairperson report be received as presented.**

Carried.

SLTA Report

The Board received the SPL report to the Saskatchewan Library Trustees Association for inclusion in their newsletter *The Trustee*. It was noted that the SPL reports are required mid-January for the February newsletter and mid-August for the September newsletter.

REPORT FROM ADMINISTRATION

Director of Libraries & CEO Report

The Saskatoon Public Library Board received C. Cooley's report.

C. Cooley reported the following additional information:

- Our partnerships with the Public School Board, Reconciliation Saskatoon and Word on the Street are progressing positively.

- C. Cooley will represent the Saskatchewan Library Association on a national committee tasked with developing best practices for libraries in responding to the TRC's Calls to Action. We expect the work to be complete by January 2017.
- We have been invited to partner with the Saskatoon Poverty Reduction Partnership. This is a good fit for the library.
- We have hired a new Director of Finance & Business Administration.
- B. Côté, Director, Public Services will begin the Public Library Leadership Program developed by the Canadian Urban Libraries Council in October. L. Warner, Director, Corporate Services & Facilities is participating in Leadership Saskatoon.
- The Library was represented at the Cheryl and Henry Kloppenburg Literacy Award luncheon and at the opening reception for Word on the Street.
- The Writer-in-Residence Office has been moved to the Fine Arts area at Frances Morrison Central Library.

Financial Reports

The Board received the financial report to the period ending August 31, 2016.

C. Cooley will confirm what expenses are paid by the COS administrative costs and labour relations budget lines.

Moved by L. Erickson, seconded by L. Miller **THAT the Reports from Administration be received as information.**

Carried.

UNFINISHED BUSINESS

Strategic Plan – Draft 2

Moved by L. Erickson, seconded by L. Miller **THAT the Saskatoon Public Library Board approve the Strategic Plan as revised.**

Carried.

IN-CAMERA SESSION

Moved by B. Brenna, seconded by S. Greer **THAT the meeting move in-camera for the purpose of addressing matters pertaining to Labour/Personnel under Sections 16(1)(c) of LAFOIPP and addressing matters pertaining to Economic/Financial-Land under Section 17 (1)(d) and (e) of LAFOIPP.**

Carried.

Board moved in-camera at 5:59 p.m.

Board moved into public session at 7:30 p.m.

Moved by K. Harilstad, seconded by S. Greer **THAT the 2017 budget be revised as directed by the Saskatoon Public Library Board.**

Carried.

NOTICE OF MEETING DATES

The next Saskatoon Public Library Board meeting will be held October 19, 2016 at the Frances Morrison Central Library.

ADJOURNMENT

Moved by B. Brenna, seconded by L. Miller **THAT the Saskatoon Public Library Board does now adjourn at p.m. to meet again October 19, 2016 at 4:00 p.m., Frances Morrison Central Library, 311-23rd Street East, Saskatoon or at the call of the Chair.**

Carried.
